



FOR OFFICE USE

Receipt # \_\_\_\_\_

Fee \$ \_\_\_\_\_

Payment Method: \_\_\_\_\_

Issued by: \_\_\_\_\_

**\*This permit does not include manufactured /mobile homes. Permits available through state office.**

City of Roswell  
Request for Building Permit  
**Re-Roofing**

\_\_\_\_\_ Date

\_\_\_\_\_ Re-Roofing Address

Describe Existing roof type in detail: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Describe Re-roofing installation in detail: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Property Owner Name & Mailing Address

\_\_\_\_\_ Contractor Business Name & Mailing Address

\_\_\_\_\_ Phone # of Owner/Contractor

\_\_\_\_\_ NM State License #

Re-roofing Cost \$: \_\_\_\_\_

## FINAL INSPECTION REQUIRED

You are required to call for a final inspection. Call the building inspector at 575-637-6293. The installation detail you submit must **not** be deviated from without approval from the building inspector.

## PERMIT TO BE POSTED ON JOB SITE

e-mail form to [c.gamboa@roswell-nm.gov](mailto:c.gamboa@roswell-nm.gov)