



# CITY OF ROSWELL APPLICATION FOR VARIANCE

PO Box 1838 • Roswell, NM 88202-1838  
Phone: (575) 637-6280 • ROSWELL-NM.GOV

1. Property Owner's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

2. Property Owner's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Agent's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Physical Address and Legal Description of Proposed Property Area: (Lot/Block/Subdivision, Tract, Section-Township/Range)  
\_\_\_\_\_

Reason for the Request: (Please attach extra sheet if necessary) \_\_\_\_\_

By signing this document, I acknowledge that I have been informed of the dates, times, and locations of the meetings for the Planning and Zoning Commission and City Council and that I and/or my agent shall attend the meetings in order to fulfill the requirements of this application.

\_\_\_\_\_  
1. Property Owner's Signature

\_\_\_\_\_  
2. Property Owner's Signature

\_\_\_\_\_  
Agent's Signature

### FOR OFFICIAL USE ONLY

P & Z Case #: \_\_\_\_\_ Date: \_\_\_\_\_ Located in Historic District: Yes No

Flood Zone: \_\_\_\_\_ Current Zoning District (Check appropriate district): R-S R-1 R-2

R-4 RMS MHC C-1 C-2 C-3 C-4 1-1 1-2 CO PUD

Structure Size in Square Feet: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ Sq. Ft.

Street Name(s): \_\_\_\_\_

Setback Requests for New Construction: Front Ft: \_\_\_\_\_ Side Ft: \_\_\_\_\_ Rear Ft: \_\_\_\_\_ Side Ft: \_\_\_\_\_

Comprehensive Master Plan General Development Plan: Residential Commercial Industrial Public  
Park & Open Space RS Overflight Area

Density Residential: Low/approx. 5 du/net acre Mid/approx. 9 du/net acre High/approx. 15 du/net acre

Quadrant of the city: NW NE SW SE

Specifications are listed on the Instructional Sheet. All documentation and fees shall be required at the time this application is submitted, unless otherwise noted by Planning and Zoning staff. **Application fees are NON-REFUNDABLE.**