



CITY OF ROSWELL

RESIDENTIAL WATER SERVICE APPLICATION

415 N. Richardson • PO Box 1838 • Roswell, NM 88202-1838
Phone: (575) 624-6711 • ROSWELL-NM.GOV

Name: Service Request Date:
Service Address: City/State:
Zip Code: Phone: Work Phone: Email:
Billing Address: City/State: Zip Code:
Drivers License State/Number: Exp Date: Verified By:
Social Security Number: DOB: Verified By:
Own/Buying: Renting: Landlord Name/Phone Number:
Employer/Source of Income:
Spouse Name (if applicable): Phone:
Spouse Employer/Source of Income: Work Phone:

If Relocating:

Current Service Address in Roswell:
Termination Date: Location Number:

In order for water service to be turned on, all faucets, washer connections, etc. must be turned off. Water will not be connected if there is an issue within the building. The service personnel are not allowed to go inside the place of business.

ESignature and Title Date

(By signing the application you are responsible for monthly billing until service is officially canceled. Tenants - Please be aware that owners will be contacted if account becomes delinquent or mail is returned.)

I understand that I will be charged if water has been used prior to checking into water services. Initials

Email form directly to ROSWATERCS@ROSWELL-NM.GOV or you can print the form and take it to the Water Billing Department, 415 N Richardson Ave.

FOR OFFICIAL USE ONLY

Back Charge Date: Reviewed By: Date: Service Start Date:
Deposit: \$: Cash: Check: Credit Card: Receipt:
Rental Agreement: HUD/Closing Docs: Co Assessor Site: Other:
Cust#: LOC#: Cust Name as listed on ID: