

RESOLUTION 18-44
FIRST AMENDMENT TO RESOLUTION 18-27
A RESOLUTION CREATING THE ROSWELL AIRPORT ADVISORY COMMISSION

Whereas, the City Council as the local governing body of the City of Roswell ("City Council") recognizes that the Roswell International Air Center ("RIAC") is an important economic asset for the City of Roswell ("City"); and

Whereas, the City Council believes the creation of an Airport Advisory Commission to make recommendations regarding RIAC resources that would be beneficial in creating and fostering continued economic activity and development; and

Whereas, the City Council desires to create an Airport Advisory Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

1. Creation of Roswell Airport Advisory Commission. The Airport Advisory Commission ("Commission") for the City of Roswell is hereby created pursuant to provisions of this Resolution.
2. Purpose and authority.
 - (a) The Commission is established and authorized to make recommendations to the City Council and the City Manager. These recommendations shall concern the development and improvement of the RIAC operations, facilities, and assets.
 - (b) The Commission shall also make recommendations concerning the long-term, facility and operational needs of the RIAC. It shall consider and make recommendations concerning the capital improvement projects applicable to the priorities that it believes will best serve economic and development needs.
3. Limitation. The Commission shall not have any supervisory or management authority over any City employee or any party who contracts with the City nor shall the Commission represent or have authority to act on behalf of the City in dealings with aviation related functions, fixed based operators, vendors, tenants, contractors, or other third parties. The Commission shall abide by Roswell City Code Sections 2-96-2-105, Resolution 17-49 and the Open Meetings Act as adopted by the City Council.
4. Staff participation in Roswell Airport Advisory Commission meetings. Commission meetings shall be held at a date, time, and location designated by staff in consultation with the chair of the Commission. The City Manager or Designee shall attend and participate in all meetings, as an ex officio member, and shall forward any Commission recommendations to the appropriate City Council Committee for consideration. Upon request, staff shall provide non-confidential information to the Commission to aid in their deliberations. A Commission member shall keep minutes of the meeting and shall present those minutes for review and approval by the Commission on a regular and timely basis.
5. Term of office; initial appointment; compensation. The Commission shall be made up of five members, all of whom shall be appointed by the City as set forth herein, provided that appointments shall be made with the goal of ensuring that at least one member of

the Commission resides outside of the City limits. Appointment to the Commission shall be made by nomination by the Mayor and confirmation by the City Council. Vacancies shall be filled in the same manner. Commission members shall each serve a two year term, except that two of the initial members shall each serve a one year term.

6. Appointment considerations. While membership on the Commission may be appropriately extended to any qualified person with an interest in the RIAC, it is the express policy of the City Council not to appoint persons who have a significant financial interest in the anticipated considerations of the Commission. Nominees for the Commission shall be persons experienced in the field of aviation, business, economic development, finance, commercial real estate investment or accounting; or possesses other qualifications that are necessary or appropriate for conducting the business of the Roswell Airport Advisory Commission.
7. Procedures. The approved minutes of proceedings shall be kept on file in the office of the City Clerk. The Commission's meetings shall be held within the corporate limits of the City of Roswell subject to customary State and City requirements for public access and notice. The Commission shall meet at least quarterly and at such other times as the Commission shall determine useful to the conduct of its business.
8. Commission members as volunteers. Commission members serve strictly as volunteers and serve at the will of the governing body with no compensation, reimbursement or authority other than advisement to the Mayor and City Council.

PASSED, ADOPTED, SIGNED and APPROVED the 12th day of July, 2018.




Dennis Kintigh, Mayor

ATTEST:


Sharon Coll, City Clerk