

**Regular Meeting of the Legal Committee
Held in the Roswell Convention & Civic Center
Thursday, July 23, 2020**

Notice of this meeting was given to the public in compliance with Section 10-15-1 through 10-15-4 NMSA and Resolution 20-26.

ROLL CALL

The meeting convened at 4:00 p.m. with Chair Stubbs presiding, Councilors Peterson, and Foster being present, and Councilor Perry attending by GoToMeeting.

Staff present: Todd Verciglio, Bill Morris, Sharon Coll, Jeff Bechtel, Scott Stark, Joe Neeb, and Mayor Dennis Kintigh.

Guests present: Joe Thompson and Councilor Best

APPROVAL OF AGENDA

Councilor Stubbs stated that the Interim City Attorney requested that Item Four be removed from the agenda for further legal review. Councilor Foster moved to approve the agenda for the July 23, 2020 Legal Committee meeting, including removing Item Four: Ordinance 20-XX Amending Convention Center Fees Ordinance. Councilor Peterson was the second. A voice vote was 4-0, and the motion passed with Councilor Perry voting through GoToMeeting.

APPROVAL OF MINUTES

Councilor Foster moved to approve the June 25, 2020, Legal Committee minutes. Councilor Peterson was the second. A voice vote was 4-0, and the motion passed with Councilor Perry voting through GoToMeeting.

REGULAR ITEMS

1. RAC Agreements

- A. Custom Graphics & More, Inc. – Scott Stark stated Custom Graphics & More, leases the 2,962 square foot building for the purpose of operating a graphics and upholstery operation. Term is September 1, 2020 through August 31, 2021. Rent amount is \$325 monthly; \$3,900 annually. Councilor Foster moved to recommend to full City Council on the consent agenda, Councilor Peterson was the second. A voice vote was 4-0, and the motion passed with Councilor Perry voting through GoToMeeting.
2. RFP 20-007 Engineering Services – Scott Stark stated City of Roswell posted RFP-20-007 and received one proposal on June 23, 2020. The Evaluation Committee completed their review and having received only one qualifying and responsive proposal, there was no need for an interview. It is their recommendation to award this contract to Armstrong Consultants with terms to be negotiated by the City Manager and approved by City Council. Councilor Foster moved to recommend to full City Council on the consent agenda, Councilor Peterson was the second. A voice vote was 4-0, and the motion passed with Councilor Perry voting through GoToMeeting.

3. Ordinance 20-09 Revising Solid Waste Ordinance – Parker W. Patterson stated the proposed Ordinance was placed on the Committee’s agenda last month, but was not considered due to lack of quorum at the meeting. Thereafter, it was placed on the July City Council meeting agenda at the request of the Mayor. The City Council approved the proposed Ordinance for advertisement and a public hearing at the August City Council Meeting. The Ordinance was placed back on the Committee’s agenda for consideration in advance of the public hearing. After discussion Councilor Foster moved to recommend to full City Council adoption of the proposed Ordinance, subject to anticipated amendments to be offered to Sections 21-20 (a) and (b). Councilor Peterson was the second. A voice vote was 4-0, and the motion passed with Councilor Perry voting through GoToMeeting.
4. Ordinance 20-XX Amending Convention Center Fees Ordinance – This item was removed from the agenda for additional legal review.
5. Thompson Consulting, LLC – Joe Neeb stated that the City recently entered into a Services Agreement with Thompson Consulting, LLC to provide advocacy on behalf of the City of Roswell with the New Mexico Legislature. Joe Thompson, President of Thompson Consulting, LLC, provided introductions and discussed potential topics to focus on through the initial year of the Agreement. No action was taken.
6. Housing Development Program – Discussion item only, no action taken.
7. Department Reports - For discussion only.

CHAIR COMMENTS, REPORTS, ANNOUNCEMENTS

None

PUBLIC PARTICIPATION

None

GOTOMEETING PARTICIPATION

Councilor Jason Perry

ADJOURN

The meeting adjourned at 4:41 p.m.