

Regular Meeting of the Airport Advisory Commission
Held in Meeting Room A at the Roswell Convention & Civic Center – 912 North Main St
Thursday, June 25, 2020, at 10:00 a.m.

**Notice of this meeting given to the public in compliance with Section 10-15-1 through 10-15-4
NMSA 1978 and Resolution 20-26.**

ROLL CALL

2. The meeting convened at 10:00 a.m. with Chair Kintigh presiding, Vice-Chair Armstrong, Commissioner Kunkel, and Commissioner Burress being present. Commissioner Coll being absent.

City Councilors present: Judy Stubbs.

Staff present: Scott Stark, Mark Bleth, Bill Morris, Juan Fuentes, Jeff Bechtel, and Walt Ramirez.

Guests present: Isaac Sheets, Kevin Brown, Jacquie Martinez, and Mike Garcia.

APPROVAL OF AGENDA

3. Commissioner Kunkel moved to approve the Thursday, June 25, 2020, Airport Advisory Commission agenda. Vice-Chair Armstrong was the second. A voice vote was 4-0, and the motion passed with Commissioner Coll being absent.

APPROVAL OF MINUTES

4. Vice-Chair Armstrong moved to approve the Thursday, May 21, 2020, Airport Advisory Commission minutes. Commissioner Burress was the second. A voice vote was 4-0, and the motion passed with Commissioner Coll being absent.

NON-ACTION ITEMS

5. Air Center Director Status Report Update – Mr. Scott Stark, Air Center Director, discussed the following: The wind storm Tuesday night, air service, the cancellation of this year NMAE STEM event, airline parking, and staffing changes. Mr. Mark Bleth Air Center Manager, discussed the following: his departure from the Airport and his plans, introduced Mr. Isaac Sheets, owner of General Airframe Support in regards to a crunch pad. Mr. Sheets discussed his company building a crunch pad on the airport and his hangar expansion.

NEW BUSINESS/REGULAR ITEMS

6. Discuss and consider options for Federal Government Surplus property at 57 G Street, Roswell, NM – Bill Morris, Community Development Director, discussed the following: Mr. Morris presented a status update from the General Service Administration (GSA), indicating GSA is waiting to receive and review applications from three separate

proposals with the last proposal having a deadline of August 4th, also discussed was a concept plan for the property.

7. Discuss and consider options for new Air Center Minimum standards – Scott Stark, Air Center Director, discussed the following: Mr. Stark presented line by line, the proposed ROW Minimum Standards for Commercial Aeronautical Activities for any appropriate changes with the commissioners. No action taken at this time.

Commission comments for future agenda items

8. Discuss potential agenda items for the July meeting - Chair Kintigh discussed potentially presenting the following agenda items: ROW Minimum Standards for Commercial Aeronautical Activities, update on crunch pad with AerSale present, update on air service, and staffing at the airport.

Reports/Announcements – Members, Council, Staff – Chair Kintigh discussed possibly moving the Airport Advisory Commission meeting back to the Air Center by August, and also having another bus tour of the airfield in September or October.

Public Participation – None

Adjourn

The meeting adjourned at 11:35 a.m.

Next Meeting Date

Next meeting scheduled for Thursday, July 23, 2020 at 10:00 a.m. at the Roswell Convention & Civic Center meeting room.