



Roswell Public Library Board of Trustees

Held at the Roswell Public Library
Southeast Meeting Room
March 24, 2022 at 4:00 p.m.

Notice of this meeting was given to the public in compliance with NMSA 1978, Sections 10-15-1 through 10-15-4 and Resolution 22-14.

This meeting convened at 4:07 p.m. with Member Alyssa Rogers presiding, and members Jennifer Cole, Janice Dunnahoo, Betty Hanson, Enid Costley, Library Director, guest Cindy Wiser, and guest Manon Arnett being present. Members Marcos Nava, and Patti Bristol being absent

Member Alyssa Rogers motioned for the approval of the agenda for the March 24, 2022 Roswell Public Library Board of Trustees meeting to include the minutes for the January 27, 2022 meetings and regular items as follows (Discussion and approval of members of the Roswell Library Board of Trustees, and Library Budget requests for July 1, 2022 to June 30, 2023, and, Library Director's Report), informational items as follows (Building Improvements, Service Improvements, Green Estate and Property located at Range 25 E, Township 185, section 21 and SW section 22 Artesia NM). Member Janice Dunnahoo motioned to move and Member Jennifer Cole seconded to approve the agenda. A voice vote was unanimous, and the motion passed 4-0 with Patti Bristol, and Marcos Nava absent.

Member Alyssa Rogers motioned for the approval of the minutes of the January 27, 2022 Roswell Public Library Board of Trustees. Member Janice Dunnahoo motioned to move and Member Jennifer Cole seconded. A voice vote was unanimous, and the motion passed 4-0 with Patti Bristol, Marcos Nava absent.

Informational Items

1. Building Improvements.

Enid Costley, Library Director, summarized the building improvements; the East side entrance has new sidewalks, historical signage moved to the flag pole, heating and cooling system being addressed, the Play and Learn area is expected to be installed in April. There will be a television installed in the Malone Room and scrolling images of programs at the front desk.

2. Service Improvements.

Enid Costley, Library Director, introduced Tracy Frie, Youth Services Librarian, to share information on Storywalk © which will be paid with funds from Dan Evans death insurance. A purchase order has been created for new concrete slab and fencing for the Library Park. The Library might also receive a donation of a bench or benches. The Library has implemented staff training programs for Library Pages and Senior Library Pages.

3. Green Estate

The house is on the market and there has been an offer that is over the asking price.

4. Property located at Range 25E, Township 18S, section 21 and SW section 22 Artesia NM.

The Roswell Public Library has received paperwork from the New Mexico Municipal Corporation. Documents were given to the City of Roswell attorney's office to review and obtain signatures.

New Business

5. Discuss and Consider for Approval recommendations for members of the Roswell Library Board of Trustees.

Member Beth Hanson motioned to move and Member Janice Dunnahoo seconded to recommend, to the Mayor of City of Roswell, the appointment of Jennifer Cole, Cindy Wiser and Oscar Armendariz to the Roswell Library Board of Trustees. This will leave one vacancy on the Library Board of Trustees.

6. Discuss and Consider for Approval Library Budget Request for July 1, 2022 and June 30, 2023

Member Jennifer Cole motioned to move and Member Betty Hanson seconded to approve the Library Budget Request for July 1, 2022 and June 30, 2023 with an additional request for funds for a mobile service van (aka bookmobile) and related expense to include personnel, mobile phone, fuel and fluids, and insurance. Enid Costley, Library Director, stated that funds to purchase the mobile service van are provided from the sale of the Green Estate. General Obligation Bond B funds may be used to purchase additional books and equipment. The goal is to have the mobile service van recognized by the New Mexico State Library as a branch library and be eligible for Library State Grants in-Aid program. As a branch library the mobile service van will be eligible for e-rate for internet service and equipment.

7. Library Director's Report.

In addition to the written report Enid Costley, Library Director, shared:

- The Library has contacted three companies for the work to purchase and install Halo filters in the Library. Only one company seems interested. The Library has not yet received a quote for the project.
- Bone Springs Art Center will be cleaning and doing repairs to the Tree of Knowledge.
- The front door on the north side of the Library has been repaired.
- The Library has a purchase order, but no start date for the Library Park.
- There is some concern for a variety of reasons the Hot Spot may not be able to be purchased before the Emergency Connectivity Fund deadline.
- We have not yet heard about the grant application with the Eastern New Mexico University in Roswell.
- The Library hosted a Dr. Seuss program and 141 people attended.
- During spring break, we hosted STEM Space Camp and a musical program with Jim Gill.
- We are making progress in finalizing plans for the summer reading program.
- The Library Director thanked Member Betty Hanson, Member Mel Loucks, and Member Pattie Bristol for serving on the Roswell Library Board.

Public Participation on Agenda Items

There was no public participation on agenda items.

Adjourn

The meeting adjourned at 5:00 p.m.