

**Regular Meeting of the Finance Committee  
Held in the Conference Room at City Hall  
Thursday, March 5, 2020**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 19-37.

**ROLL CALL**

The meeting convened at 8:00 a.m. with Chairman Henderson presiding; Councilors Roebuck, Kennard and Stubbs being present.

Staff present: Monica Garcia, Sharon Coll, Russell Hardy, Chanel Rey, Becky Hicks, Deanna Garcia, Mike Matthews, Ana Nieto, Trent Moore, Juan Fuentes, Abraham Chaparro, Jeff Bechtel, Terri Best, Steven Martinez, Lupita Everett, Mark Bleth, and Juanita Jennings.

Guests present: Larry Connolly, Rita Kane-Doerhoefer, Lisa Dunlap, Melissa Crowe, Evan Desjardins, Jason Perry, Kathy Lay, and Mayor Kintigh.

**APPROVAL OF AGENDA**

Councilor Kennard moved to approve the March 5, 2020, regular Finance Committee meeting agenda as presented. Councilor Roebuck was the second. A voice vote was unanimous, and the motion passed 4-0.

**APPROVAL OF MINUTES**

Councilor Stubbs moved to approve the February 6, 2020 regular Finance Committee meeting minutes as presented. Councilor Roebuck was the second. A voice vote was unanimous, and the motion passed 4-0.

**NON-ACTION ITEMS**

Information Reports: Reports were included in the agenda packet. Ms. Garcia went over the reports; staff was present to answer questions.

Tyler Update: Ms. Rey presented the information for the Tyler update. Staff was present to answer questions.

**ACTION ITEMS**

Resolution 20-XX Monthly Budget Amendment: Ms. Garcia presented the request of Resolution 20-XX to amend the approved budget for FY2020 ending June 30, 2020 and the city desires to amend said budget in the amount of \$42,390 in revenues and \$42,390 in expenses to various funds. Ms. Garcia provided an amended copy during the meeting. The amendment included the following:

- Fund 1101 (General Fund) revenues \$4,994, expenses \$4,994
  - Received Damage Claim for Facilities Maintenance \$2,994
  - Budget for Census Grant for Library \$2,000
- Fund 2690 (Restricted Donations) revenues \$35,000, expenses \$35,000
  - Donation to purchase Police K-9s
- Fund 5300 (Water Fund) revenues \$2,396, expenses \$2,396
  - Received damage claims for Water Maintenance and Transmission \$2,396; and

The amendment to the FY2020 approved budget is \$42,390 in revenue and \$42,390 in expense. Councilor Stubbs moved to send to full City Council on the consent agenda approval of the amended Resolution 20-XX amending the FY2020 approved budget. Councilor Roebuck was the second. A voice vote was unanimous, and the motion passed 4-0.

Resolution 20-XX Budget Amendment HVAC Costs Convention Center: Ms. Juanita Jennings presented the request of Resolution 20-XX to amend the FY2020 approved budget. Ms. Garcia provided an amended copy during the meeting. The amendment included the following:

- \$61,100 from Lodger's Tax Fund total cash balance
  - Emergency funding for (2) HVAC Systems at the Roswell Convention Center for design costs.

The amendment to the FY2020 approved budget is \$61,000 in revenue and \$61,000 in expense. Councilor Stubbs moved to send to full City Council on the consent agenda approval of the amended Resolution 20-XX amending the FY2020 approved budget. Councilor Kennard was the second. A voice vote was unanimous, and the motion passed 4-0.

Resolution 20-XX NM Main Street Capital Outlay Grant: Ms. Garcia presented the request of Resolution 20-XX to amend the FY2020 approved budget. The amendment included the following:

- \$20,000 cash match to be funded in PR's existing budget, a 20% value of the full grant amount of \$100,000
  - Requires a 20% cash match from the City of Roswell

The amendment to the FY2020 approved budget is \$20,000 in revenue and \$20,000 in expense (20% of the full amount). Councilor Stubbs moved to send to full City Council on the consent agenda approval of the amended Resolution 20-XX amending the FY2020 approved budget. Councilor Kennard was the second. A voice vote was unanimous, and the motion passed 4-0.

- In the fourth Whereas change the percent in parentheses from 10% to 20%
- Add to the last paragraph at the end 20% match from the City of Roswell

Councilor Kennard was the second. A voice vote was unanimous, and the motion passed 4-0.

### **PUBLIC PARTICIPATION**

Mr. Connolly commented that the public forums about the complex one thing that stood out is that our citizens are not happy with our streets. We need to give the Streets department more money and further forum needs to be done.

Ms. Kane-Doerhoefer discussed streets and thanked the city for being able to work the election polls.

### **ADJOURN**

The meeting adjourned at 8:52 a.m.