

**Regular Meeting of the Finance Committee  
City Hall – Large Conference Room  
425 N. Richardson  
Thursday, March 3, 2022**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 21-7.

**ROLL CALL**

The meeting convened at 9:04 a.m. with Chairman Perry presiding; Councilor Roebuck present, Councilor Kennard participating via GoToMeeting, and Councilor Oropesa being absent.

Staff present: Juan Fuentes, Mike Mathews, Janie Davies, Chanel Rey, Juanita Jennings, Johnnie Hector Lujan, Sarah Bradley, Renee Puckett, Robert Glenn, Louis Najjar

Guests present: Councilor Judy Stubbs (via GoToMeeting), Juno Ogle (Roswell Daily Record), Larry Connolly, Rita Kane-Doerhoefer

**APPROVAL OF AGENDA**

Councilor Roebuck moved to approve the March 3, 2022 regular Finance Committee meeting agenda. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Kennard participating via GoToMeeting and Councilor Oropesa being absent.

**APPROVAL OF MINUTES**

Chairman Perry noted the February 3, 2022 meeting minutes stood as approved as presented with no corrections recommended.

**NON-ACTION ITEMS**

Information Reports:

*Gross Receipts Report:* Mr. Fuentes presented information on the GRT report for February 2022.

*FY2023 Operating Budget Timeline:* Ms. Davies provided information on the current progress and upcoming timeline in finalizing the FY23 operating budget.

*2022 NM Legislative Capital Outlay:* Mr. Fuentes spoke about the capital outlay projects that are currently before the Governor that will be vetoed or approved on March 9<sup>th</sup>.

*Lodgers' Tax:* Ms. Jennings discussed the Lodgers' Tax reports and provided an update on missing payments.

Update on the 75<sup>th</sup> Anniversary of the Incident-UFO Festival celebration to be held July 1-3, 2022: Ms. Jennings introduced Public Affairs staff: Videographer Johnnie Hector Lujan, Marketing Coordinator Sarah Bradley, and Events and Marketing Coordinator Renee Puckett. Staff discussed an overview of the upcoming UFO Festival including logistics, planned events, sponsors, and marketing, and answered questions from the committee.

## **ACTION ITEMS**

Consideration of Resolution 22-XX approving budget adjustments for fiscal year ending June 30, 2022: Ms. Rey presented the budget amendments to account for \$403,219 in Revenue and \$1,448,456 in Expenses for various funds as a DFA housekeeping item. Ms. Davies and Ms. Rey answered questions from the committee. Councilor Roebuck moved to send to full City Council on the consent agenda Resolution 22-XX Budget Adjustments for Fiscal Year ending June 30, 2022. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Kennard participating via GoToMeeting and Councilor Oropesa being absent.

Consideration of Resolution 22-XX authorizing the Disposal of Certain Surplus Personal Property: Mr. Glenn presented the request for authorization to dispose of various old/obsolete equipment and vehicles currently owned by the City as scrap or through auction. Councilor Roebuck moved to send to full City Council on the consent agenda Resolution 21-XX Sale of Certain Surplus Personal Property. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Kennard participating via GoToMeeting and Councilor Oropesa being absent.

Consideration of Resolution 22-XX authorizing the City of Roswell to file a grant application with the US Department of Interior, Bureau of Reclamation (BOR) for funding the Drought Contingency/Water Conservation Plan: Mr. Glenn presented the request to apply for the grant which would be a 50/50 match with the BOR to assist the City in a plan, program implementation and related community outreach. Councilor Roebuck moved to send to full City Council on the consent agenda Resolution 22-XX authorizing the City of Roswell to file a grant application with the US Department of Interior, Bureau of Reclamation (BOR) for funding the Drought Contingency/Water Conservation Plan. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Kennard participating via GoToMeeting and Councilor Oropesa being absent.

Consider authorizing to advertise to hold a public hearing and consider adoption of Ordinance 22-XX authorizing the City of Roswell (Borrower) to amend Ordinance 19-09 for the purpose of increasing the funding package of the New Mexico Environment Department (NMED) Clean Water State Revolving Fund (CWSRF) Loan Number CWSRF 097: Mr. Najar and Mr. Fuentes presented the request to adopt the ordinance that would increase the funding loan package by \$3,915,000. The City borrowed \$5.5 million to design and construct the WWTP Dewatering Facility based on the engineer's last estimate of \$6,992,000. Bids for the project were opened on February 8, 2022 and the low bid with GRT was \$8,626,664. The requested amount would be sufficient to proceed with the engineer's recommendation to award.

Councilor Roebuck moved to send to full City Council for to authorize the approval to advertise to hold a public hearing and consider adoption of Ordinance 22-XX authorizing the City of Roswell (Borrower) to amend Ordinance 19-09 for the purpose of increasing the funding package of the New Mexico Environment Department (NMED) Clean Water State Revolving Fund (CWSRF) Loan Number CWSRF 097. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Kennard participating via GoToMeeting and Councilor Oropesa being absent.

Consideration of American Rescue Plan distribution for small businesses: Staff and the committee discussed the allocation of funds to local businesses from the American Rescue Plan. No action was taken.

### **PUBLIC PARTICIPATION**

Chairman Perry recognized and thanked Councilor Stubbs for her work on City Council and Councilor Kennard for her service on the Finance Committee.

Councilor Kennard spoke about her disappointment on council candidates and thanked the committee.

Ms. Kane-Doerhoefer thanked Chairman Perry for checking on her and noted it was an interesting meeting.

Mr. Connolly provided a suggestion for a police workman's comp estimate.

### **ADJOURN**

The meeting adjourned at 10:27 a.m.