

**Regular Meeting of the Legal Committee
Held in the Conference Room at City Hall
February 28, 2020**

Notice of this meeting was given to the public in compliance with Section 10-15-1 through 10-15-4 NMSA and Resolution 19-37.

Legal Committee Meeting for Thursday, February 27, 2020, was postponed due to lack of quorum. The meeting was postponed until Friday, February 28, 2020, at 5:00 p.m.

ROLL CALL

The meeting convened at 5:00 p.m. with Chair Stubbs presiding, with Councilors Peterson, and Foster being present and Councilor Sanchez being absent.

Staff present: Mike Matthews, Bill Morris, Chanel Rey, Renee Trujillo, Aaron Holloman, Parker Paterson, Mark Bleth

Guests present: Lisa Dunlap

APPROVAL OF AGENDA

Councilor Peterson moved to approve the February 28, 2020, Legal Committee meeting agenda as presented. Councilor Foster was the second. A voice vote was 3-0, and the motion passed with Councilor Sanchez being absent.

APPROVAL OF MINUTES

Councilor Foster moved to approve the January 23, 2020, Legal Committee minutes. Councilor Stubbs requested to amend the minutes as follows: 1.) REGULAR ITEMS 1.A date change from February 28, 202 to February 28, 2021. Councilor Peterson was the second. A voice vote was 3-0, and the motion passed with Councilor Sanchez being absent.

REGULAR ITEMS

1. RIAC Agreements

A. Jon E. Hitchcock, Robert B. Corn, James Patterson, Siavash Karimian, Brandon Arnold, John Berry, and Cliff Waide, individuals - Jon E. Hitchcock, Robert B. Corn, James Patterson, Siavash Karimian, Brandon Arnold, John Berry, and Cliff Waide leases the hangars for the purpose of aircraft storage and maintenance. 91A is 4,589 square feet with an approximately 750 square feet addition, and 91B is 4,623 square feet. New rent amount respectively is \$860 and \$850 monthly; \$ 10,320 and \$10,200 annually. Rent adjustment is 5% and 3%, respectively. Term: April 1, 2020 through March 31, 2021. Councilor Foster moved to send to recommend to full City Council on the consent agenda with Councilor Peterson as the second. A voice vote was 3-0, and the motion passed with Councilor Sanchez being absent.

- B. Zachary Canright and Jared Putman, individuals - Zachary Canright and Jared Putman, lease the hangar for the purpose of aircraft storage and maintenance. 1,002 square feet. Rent amount is \$191 monthly; \$2,292 annually. Term: April 1, 2020 through March 31, 2021. Councilor Foster moved to recommend to send to full City Council on the consent agenda with Councilor Peterson as the second. A voice vote was 3-0, and the motion passed with Councilor Sanchez being absent.
- C. Thurston Woods - Thurston Woods, leases a portion of the building for the purpose of storage. 1798 square feet. New rent amount is \$210 monthly; \$2,520 annually. Rent adjustment is 15%. Thurston Woods has been a customer since April 2010. Term: April 1, 2020 through March 31, 2021. Councilor Foster moved to send to full City Council on the consent agenda with Councilor Peterson as the second. A voice vote was 3-0, and the motion passed with Councilor Sanchez being absent.
- D. Tom Wadsworth, individual - Tom Wadsworth, leases the hangar for the purpose of aircraft storage and maintenance. Tom will be dropping this hangar from a lease in his name, to a new lease in both his name and Carlton Walker. Tom Wadsworth has been a customer since November 1992. Current rent amount of \$187.58 monthly will be assigned to the new joint lease. Councilor Foster moved to send to full City Council on the consent agenda with Councilor Peterson as the second. A voice vote was 3-0, and the motion passed with Councilor Sanchez being absent.
- E. Tom Wadsworth and Carlton Walker - Tom Wadsworth and Carlton Walker, will lease the hangar for the purpose of aircraft storage and maintenance. 1,002 square feet. Rent amount is \$187.58 monthly; \$2,250.96 annually. Term: April 1, 2020 through March 31, 2021. Councilor Foster moved to send to full City Council on the consent agenda with Councilor Peterson as the second. A voice vote was 3-0, and the motion passed with Councilor Sanchez being absent.
2. Proposed Ordinance 20-XX: Home Occupations – After a brief discussion it was postponed for another month until closer to a final draft. No action was taken.
3. Professional Service Agreement for development of TIDD/PIDD – Bill Morris discussed that Sherman and Howard have already entered into an agreement with Bernalillo County for the process of developing and implementing TIDDs and PIDS in that County. The primary use of these economic development tools is to allow for self-financing of infrastructure placement for specific geographic areas, specifically the Old Municipal Airport and the Railroad District Metropolitan Redevelopment Area (MRA). This professional service will allow the City to proceed with the drawing up the TIDD and PID documents. Councilor Foster moved to send to full City Council on the consent agenda with Councilor Peterson as the second. A voice vote was 3-0, and the motion passed with Councilor Sanchez being absent.
4. Proposed Ord. 20-XX Commission on Accessibility and ADA - Consider recommending to City Council to authorize advertisement for a public hearing on proposed Ordinance 20-xx relating to the Commission on Accessibility and ADA. After discussion, the need for a further study is necessary. No action was taken.

5. Lodgers' Tax Ordinance Update Discussion – In 2019 the New Mexico State Legislature removed a provision from the Lodgers' Tax statute that exempted certain places from collection if there were less than three rooms. City staff will be proposing an update to the City's ordinance to implement this change and allow the City to collect tax on those facilities as well. No action was taken.
6. Air Center Master Fee Schedule Resolution – Discuss new resolution regarding master fee schedule at the Air Center. No action was taken.
7. Update to City Code Chapter 5 Aviation – The Airport Advisory Commission has undertaken a comprehensive review and revision of the Aviation Chapter of the Roswell City Code. The ultimate goal would be to pare down the Ordinance of unnecessary and out dated provisions to allow more efficiency in the operations of the Air Center. No action was taken.
8. Department Reports – City Clerk's office –For information only.

CHAIR COMMENTS, REPORTS, ANNOUNCEMENTS

None

PUBLIC PARTICIPATION

None

ADJOURN

The meeting adjourned at 6:23 p.m.