ROSWELL MUSEUM AND ART CENTER
MINUTES OF THE BOARD OF TRUSTEES
Monday, February 25, 2019

REGULAR MEETING AT 4:00 p.m.

A. CALL TO ORDER
Chair Cymantha Liakos called the regular meeting of the Board of Trustees to order at 4:02 p.m.

B. ROLL CALL
The regular meeting of the Board of Trustees convened with members Cymantha Liakos, Donovan Fulkerson, Bill Siders, Anne Baker, Peggy Krantz, Priscilla Ornelas, Jamie Barnes, and DeAngela Velasquez being present. A quorum was established with members Nanette Schumacher, Jessica Parham and Lorrina Segovia being absent.

Staff present: Caroline Brooks, Executive Director; Amberly Meli, Registrar; Wendy Cook, Communications and Events Coordinator; Cindy Torrez, Executive Director RMAC Foundation and Barry Foster, City Council Liaison.

Community members present: Christian Fulkerson.

C. APPROVAL OF AGENDA
Member Krantz motioned to approve the agenda. Member Baker seconded. A voice vote was unanimous, and the motion passed with members Schumacher, Parham and Segovia being absent.

D. APPROVAL OF MINUTES
Member Velasquez motioned to approve the minutes for the January 28, 2019, board meeting. Member Baker seconded. A voice vote was unanimous, and the motion passed with members Schumacher, Parham and Segovia being absent.

E. DISCUSS BOARD VACANCIES AND NOMINATIONS. APPROVE NEXT STEPS
Current members with expiring terms are; Nanette Schumacher, DeAngela Velasquez, Donovan Fulkerson, Bill Siders and Priscilla Ornelas. Members who have applied to return are Donovan Fulkerson, Bill Siders and Priscilla Ornelas. Members not returning are Nanette Schumacher and DeAngela Velasquez. Proposed new members are Kay Jenkins and Vallie West. A vote was taken on each candidate with those in current roles being asked to step out while their position was being voted on. Results are as follows:

- Kay Jenkins. Motion to approve by member Baker, seconded by member Krantz. A voice vote was unanimous, and Ms. Jenkins was approved with members Schumacher, Parham and Segovia being absent.
- Vallie West. Motion to approve by Chair Liakos, seconded by member Baker. A voice vote was unanimous, and Ms. West was approved with members Schumacher, Parham and Segovia being absent.

FOR THE RECORD: Member Jessica Parham joined the meeting at 4:11p.m.

- Donovan Fulkerson. Motion to approve by Chair Liakos, seconded by member Krantz. A voice vote was unanimous, and member Fulkerson was approved with members Schumacher, Segovia and Fulkerson being absent for the vote.
- Bill Siders. Motion to approve by member Baker, seconded by member Krantz. A voice vote was unanimous, and member Siders was approved with members Schumacher, Segovia and Siders being absent for the vote.
- Priscilla Ornelas. Motion to approve by Chair Liakos, seconded by member Baker. A voice vote was unanimous, and member Ornelas was re-approved with members Schumacher, Segovia and Ornelas being absent for the vote.

F. MEMBERSHIP/EVENT REPORT
Director Brooks shared attendance numbers for January 2019.

G. UPDATE FROM LIBRARY WORKING GROUP
Registrar Meli shared an update on the working group. Thus far the group has met to tour the library and begin the work of determining a formal policy similar to public and academic libraries as well as a review of current materials.

H. UPDATE FROM EDUCATION WORKING GROUP
Director Brooks shared an update from the working group's first meeting. Only two of four BOT members were able to attend. Director Brooks noted the current challenges of the education program including that the children's courses are not getting enough registrations and have to be canceled. She noted the desire of the museum to be the arts education leaders in the community and asked if we are meeting the community needs and who is the target audience. Director Brooks also noted the challenge of wanting to be the community leader in art education while only having one full-time educator on staff. Plans are in place to widen the group to a few community members to get more perspective and a second meeting will be scheduled.

I. UPDATE FROM MEMBERSHIP WORKING GROUP
Director Brooks shared an update from the city in regards to changes to fee structures in any city department. Currently fee structure changes are on hold indefinitely and will need to be presented to the city council for approval. Director Brooks then shared an update from the first working group meeting, including the elimination of the "student" level and group support of joining NARM and offering that benefit to our members. Member Fulkerson suggested an annual review of the membership levels and benefits as well as a re-consideration of an annual renewal date. A second working group will be scheduled.

J. DIRECTOR'S REPORT

1. Impact to Premiere in March + School District Planetarium Partnership

Impact is a new planetarium show that explores asteroids, comets and our cosmic origins. It is set to premiere on **Tuesday, March 5 at 7 pm**. The show is being purchased through combined funds from the RMAC Foundation and the museum's City budget.

Planetarium Coordinator Jeremy Howe and I are talking with new RISD curriculum development staff to determine ways in which the planetarium can be used as a more integrated resource for the school district. One discussion point is RISD's purchase of planetarium shows that teachers could develop curriculum around and which would be used for school visits in addition to public showings. An MOU will be drafted to solidify an agreement in the coming months.

2. Assistant Registrar

We are reviewing over 100 applications for the Assistant Registrar position and hope to complete the hiring process by mid-March. The position is a full-time, permanent position, which replaces/updates the part-time Librarian and Archivist position previously held by Candace Jordan for 23 years. The position is responsible for a broad range of registration functions of which primary duties include assistance with the care, maintenance, preservation and documentation of objects in the permanent collection and archives and the performance of registration functions relative to temporary exhibitions including loan agreements, condition reports, and data entry.

3. Women's History Month Films

Two inspiring films will be presented in celebration of Women's History Month in March. Girl Rising will be shown on **Thursday, March 7** and Soufra on **Thursday, March 14**. The screenings are free, courtesy of the RMAC Foundation. Both will be shown at 7 pm in the auditorium.

4. Brown Bag Talks

The new series of Brown Bag Talks has begun with two popular talks in January and February in which Aubrey Hobart, our Curator of Collections and Exhibitions, and Larry Bob Phillips, the new RAiR Director, introduced themselves. March's talk will be given by Amberly Meli, our Registrar, on the topic of the life and contributions of Esther Goddard, wife of famed rocket pioneer Robert Goddard. The talk will be given on Friday, March 1 at noon.

5. pARTY After Hours

The fourth pARTy After Hours will be held on Friday, April 12. The theme is the 50th anniversary of the lunar landing and activities will include food truck pizza (because the moon is round and "made of cheese"), beer provided by Red Door Brewery of Albuquerque, space bingo, Goddard exhibit tour with Bill Siders, DJ music, star shows in the planetarium, and possibly an art activity. The Kids Zone will return to allow parents to drop off children (ages 2-10) for a small nominal fee while they enjoy the event. The previous pARTY attracted 300 visitors and we expect a similar crowd for this one

Family After Hours

We a planning a new family-focused event in partnership with the Creative Learning Center titled Family After Hours. Scheduled for Thursday, May 9, the event aims to build on the success of Family STEAM Nights and pARTy After Hours and will utilize funding that was previously earmarked for the Second Saturday programming. For the CLC's part, they are using the event as a replacement for their Celebrate the Arts event that they held for more than 10 years and which had become something larger than they could sustain. Family After Hours will present activities celebrating the state of New Mexico, which connects to several exhibitions which will be on display at that time. We are expecting a large turn out.

6. City Updates

Director of Administrative Services Elizabeth Gilbert has taken a position at Virginia Commonwealth University as an HR Director. Her last day was February 20. It is uncertain whether her position will be filled due to restructuring at City Hall.

The Roswell Recreation and Aquatic Center is due to open in mid-July. Videos of the interior and construction progress can be seen on the City's Facebook page.

O. RMAC FOUNDATION REPORT

Executive Director Torrez shared the success of the February 23rd Mystery at the Museum fundraiser. The event was sold out and was the highest grossing mystery event to date.

P. CHAIR'S REMARKS AND BOARD ANNOUNCMENTS

None

Q. PUBLIC COMMENT

None

R. ADJOURN

Member Parham motioned to adjourn. Member Krantz seconded. A voice vote was unanimous, and the motion passed. The meeting adjourned at 5:31 p.m.