

**City of Roswell
Planning and Zoning
Council Committee Minutes**

January 5, 2015

Members Present: Chair Jason Perry, Councilor Savino Sanchez, and Councilor Tabitha Denny

Staff Present: Steve Polasek- City Manager, Louis Najjar- City Engineer, Marlin Johnson- City Planner, Amber Copeland- Zoning Technician, Elizabeth Stark-Rankins- Support Services Administrator, .

Others Present: Randall Seyler

1. The meeting was called to order at 8:00 a.m. with a quorum.
2. **Agenda:**
The agenda was approved as presented.
3. **Minutes:**
Chair Perry noted corrections to be made to the minutes of November 4, 2014. Councilor Denny made a motion to approve the minutes as amended. Councilor Sanchez made the second. All voted in favor.
4. **Unfinished Action Items:**
Proposed Changes to Zoning Ordinance No. 10-02: Amended
Ms. Copeland discussed proposed changes to the Zoning Ordinance. Chair Perry discussed the definition of “family” and suggested including the word “single” when referencing the common cooking facility. Chair Perry asked that Staff look at other municipalities to see how accessory structures are commonly regulated. Councilor Denny asked Staff to look at height requirements. Mr. Polasek stated he felt it was fine to have a 0’ rear yard setback when abutting an alley but that a setback should be required for side yards abutting neighboring properties. Discussion on accessory structures ensued. Chair Perry asked Staff to address the Committee’s concerns and bring a new draft back in February. Mr. Polasek stated a cap on accessory structure height may be considered. Ms. Copeland stated she would bring a new draft in for the Committee to review.

Councilor Denny left the meeting at 8:27 a.m.
5. **New Action Items:**
Weed Resolution No. 15-02
Councilor Sanchez made a motion for Weed Resolution No. 15-02 to be placed on the Consent Agenda for the January 8, 2015 City Council meeting. Chair Perry made the second. All voted in favor.

Condemnation Resolution No. 15-03
Councilor Sanchez made a motion for Condemnation Resolution No. 15-03 to be placed on the Consent Agenda for the January 8, 2015 City Council meeting. Chair Perry made the second. All voted in favor.
6. **Information Items:**
Planning and Zoning Commission Report
Mr. Johnson reviewed the attached abstract.

City Property Northeast of College Boulevard and Sycamore Avenue- Approximately 118 Acres
Mr. Najjar stated he would like to hold a workshop for Council that would look at the entire Old Municipal Airport (OMA). Mr. Polasek stated he would like to see an overlay district at the OMA to control development. Mr. Najjar stated the workshop would discuss zoning, parcels, and existing issues and would include taking information from Councilors. Chair Perry stated the Council would rely on Staff for information and asked that the issue come to the Planning and Zoning Committee first as this is a unique situation. He stated the Committee could give input before a Council workshop.

7. **Other business or announcements:**

There was no other business.

The meeting was adjourned at 8:36 a.m.