



**AGENDA**  
**ROSWELL COMMISSION ON AGING**  
Thursday, October 15, 2020, 3:00 P.M.  
**LOCATION – Via Go-To-Meeting**

CALL TO ORDER

ROLL CALL

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

1. Approval of the minutes from the meeting of September 17, 2020

GUEST SPEAKERS: Judy Stubbs, Roswell City Councilor; Parker Patterson, Roswell City Attorney

ACTION ITEMS

2. Vote to fill the 2 open commission positions
3. Election of Secretary to Commission
4. Commission meeting time change

NON-ACTION ITEMS

CHAIR ANNOUNCEMENTS / REPORTS

5. Website for Commission On Aging
6. Grants, State Demographer statistics, and barriers discussion

PUBLIC PARTICIPATION – limited to 3 minutes

INFORMATION

7. Next meeting: Thursday, December 17, 2020, Via GoToMeeting

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 20-26.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council, and no action will be taken.

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# DRAFT

**Roswell Commission on Aging  
Thursday, September 17, 2020 – 3:00 p.m.  
LOCATION - Via Go-To-Meeting**

## CALL TO ORDER

Chair Wakefield called the meeting to order.

## ROLL CALL

The following were present: Bonnie Montgomery, Bob McCrea, Jesse Davis. Absent: Monica Duran.

Staff present: Marcus Gallegos, Recreation Manager, Staff Liaison; Judy Stubbs, Roswell City Council Liaison. Absent: C.J. Huebner, Recreation Admin. Asst. Sr.

Guests present: Elisabeth J. Sanchez, SE Regional Coordinator, State Health Assistance Insurance Program (SHIP)

## APPROVAL OF AGENDA

1. Member Montgomery motioned to approve the September 17, 2020 Agenda. Member McCrea seconded the motion. A voice vote was unanimous with member Duran being absent.

## APPROVAL OF MINUTES

Member Jesse Davis motioned to amend the minutes of July 16, 2020. Amendment requested: Correct the spelling of his name under the following were present: to Jesse Davis. Member McCrea seconded the motion amending the minutes. Member McCrea motioned to approve the Amended Minutes of July 16, 2020; member Montgomery seconded the motion. A voice vote was unanimous with member Duran absent.

## GUEST SPEAKER

Elizabeth J. Sanchez, SE Regional Coordinator, State Health Assistance Insurance Program (SHIP) New Mexico Aging and Long-Term Services, gave a presentation on how the department assists Medicare recipients and the services available to them.

## ACTION ITEMS

2. Member McCrea motioned to table voting on a Secretary position until the new applicants for the vacant positions are chosen. Member Davis seconded the motion. A voice vote was unanimous with member Duran absent.

## NON-ACTION ITEMS

None.

## CHAIR ANNOUNCEMENTS/REPORTS

3. Chair Wakefield proposed to initiate a community resource committee. Presented the need to create a community resource committee and suggested member Montgomery Chair the Community Resource Committee. Councilor Stubbs advised on Continuity of Care, a commission chaired by local healthcare providers; United Way; Barbara Gomez, Frontier Medical, publishes the Community Healthcare Resource booklet; and the Health Planning Council who have a part-time coordinator through the Dept. of Health; and the See Roswell website is a depository of activities happening around town. Mr. Gallegos advised he would contact the City Attorney and research the guidelines on the Commission on Aging creating a committee.
4. Chair Wakefield advised she has spoken to individuals in the New Mexico legislature regarding grants. She advised Covid-19 money is available to Roswell for seniors to cover costs for many services. She suggested the committee reach out to a Grad student to perform grant writing for the available grants.

**PUBLIC PARTICIPATION-limited to 3 minutes**

**INFORMATION**

5. Next meeting: Thursday, October 15, 2020, 3:00 p.m. Via GoToMeeting

**ADJOURN**

Meeting adjourned at 3:53 p.m. by Chair Wakefield.