



## **BOARD OF TRUSTEES MEETING AGENDA**

**Monday, July 20, 2019 at 4:00 PM**

GoTo Meeting

1011 N. Richardson Ave.

Roswell, NM 88201

Members: Anne Baker, Jamie Barnes, Donovan Fulkerson, Peggy Krantz, Priscilla Ornelas, Jessica Parham, Kay Cargill Jenkins, Lorrina Segovia, Bill Siders, and Valli West.

City Council Liaison: Barry Foster

RMAC Staff Coordinator: Caroline Brooks, Executive Director

RMAC Foundation: Cindy Torrez, Executive Director

- A. Call to Order
- B. Roll Call

### ACTION ITEMS:

- C. Approval of Agenda
- D. Approval of the June 22, 2020 meeting minutes
- E. Discuss and consider approval of Ellen Landis donation of Wayne Lazorik print
- F. Discuss and consider approval of Page Coleman donation of Garo Antreasian print
- G. Discuss and consider approval of admission fees

### INFORMATION ONLY ITEMS:

- H. Reopening Plan
- I. Director's Report
- J. RMAC Foundation Report
- K. Chair's Remarks and Board Announcements
- L. Public Comment
- M. Adjourn

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 20-26.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council, and no action will be taken.

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Printed and posted: July 17, 2020

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ROSWELL MUSEUM AND ART CENTER  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
Monday, June 22, 2020 | GoTo Meeting

**DRAFT DOCUMENT**

REGULAR MEETING AT 3:00 p.m.

**A. CALL TO ORDER**

President Cymantha Liakos called the meeting of the Board of Trustees to order at 3:00 p.m.

**B. ROLL CALL**

The meeting of the Board of Trustees convened with members Jamie Barnes, Valli West, Cymantha Liakos, Bill Siders, Lorrina Segovia, Anne Baker and Priscilla Ornelas being present via GoTo Meeting. A quorum was established with members Peggy Krantz, Donovan Fulkerson, Jessica Parham and Kay Cargill Jenkins being absent.

**Staff present:** Caroline Brooks, Executive Director; Aubrey Hobart, Curator of Collections & Exhibitions; Wendy Cook, Communications and Events Coordinator and Cindy Torrez, Executive Director RMAC Foundation.

**Community members present:** Miranda Howe, Nancy Fleming, and Juno Ogle via GoTo Meeting

**C. APPROVAL OF AGENDA**

President Liakos request to make action item O. a discussion item only. Member West motioned to approve the agenda to include item O. as a discussion only item. Member Segovia seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson, Parham and Jenkins being absent.

**D. APPROVAL OF January 27, 2020 MINUTES**

Member Segovia motioned to approve the minutes for the January 27, 2020, board meeting. Member West seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson, Parham and Jenkins being absent.

**E. APPROVAL OF February 24, 2020 MINUTES**

Member West motioned to approve the minutes for the February 27, 2020, board meeting. Member Siders seconded. A voice vote was unanimous, and the motion passed members Krantz, Fulkerson, Parham and Jenkins being absent.

**F. Loan request of Georgia O'Keeffe work**

Discussed at the February 24<sup>th</sup> BOT meeting. Curator of Collections and Exhibitions Aubrey Hobart shared a request made by the San Diego Museum of Art to loan our Georgia O'Keeffe work for a US/Canada touring exhibition. It is the recommendation of the collections working group to decline the request. Member West motioned to decline the request. Member Siders seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson, Parham and Jenkins being absent.

**G. Discuss and consider Carlos Hall donation**

Discussed at the February 24<sup>th</sup> BOT meeting. Curator of Collections and Exhibitions Aubrey Hobart shared that a Carlos Hall work has been offered to RMAC by New Mexico Military Institute. Carlos Hall was a Clovis native and NMMI graduate. The NMMI Museum was gifted one of his works and has offered it to RMAC. It is the

recommendation of the collections working group to decline the offer as it is not one of Hall's strongest works. Member West motioned to decline the request. Member Segovia seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson, Parham and Jenkins being absent.

#### **H. Discuss and consider Rachel Stevens donations**

Discussed at the February 24<sup>th</sup> BOT meeting. Curator of Collections and Exhibitions Aubrey Hobart shared that New Mexico State University sculpture professor has offered three of her works to RMAC. One being titled *Jacob's Ladder*, a 16' outdoor sculpture and two indoor sculptures. It is the recommendation of the collections working group that RMAC accept the donation of *Jacob's Ladder* for the Museum patio sculpture garden. Member West motioned to accept the donation. Member Siders seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson, Parham and Jenkins being absent.

#### **I. Discuss and consider Howard Cook donations**

Discussed at the February 24<sup>th</sup> BOT meeting. Curator of Collections and Exhibitions Aubrey Hobart shared that a private collection of 50 Howard Cook prints have been offered as a donation to RMAC. A few of the prints are duplicates within the donation and a few are duplicates within our collection. It is the recommendation of the collections working group that RMAC accept all 50 Howard Cook prints with the understanding duplicates may be sold to benefit the collection. Member West motioned to accept the donation. Member Siders seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson, Parham and Jenkins being absent.

#### **J. Discuss and consider Barbara Latham donations**

Discussed at the February 24<sup>th</sup> BOT meeting. Curator of Collections and Exhibitions Aubrey Hobart shared that a private collection of 30 Barbara Latham prints have been offered as a donation to RMAC. A few of the prints are duplicates within the donation and a few are duplicates within our collection. It is the recommendation of the collections working group that RMAC accept all 30 Barbara Latham prints with the understanding duplicates may be sold to benefit the collection. Member West motioned to accept the donation. Member Segovia seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson, Parham and Jenkins being absent.

#### **K. Discuss and consider potential purchase of Peter Rogers' works**

Discussed at the February 24<sup>th</sup> BOT meeting. Curator of Collections and Exhibitions Aubrey Hobart shared that two works from Peter Rogers' *Quest* series have been offered for purchase to RMAC. While it was the recommendation of the collections working group in February that RMAC purchase the Rogers' works through the RMAC Foundation, due to current financial concerns, it is now recommended that the purchase be declined. Member West motioned to decline the request. Member Siders seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson, Parham and Jenkins being absent.

#### **L. Discuss and consider digital files of Axle Contemporary as well as one print**

Discussed at the February 24<sup>th</sup> BOT meeting. Curator of Collections and Exhibitions Aubrey Hobart shared that the artists of the Axle Contemporary exhibition have offered to sell a digital file of the exhibition and one print to RMAC. While it was the recommendation of the collections working group in February that RMAC purchase the digital file through the RMAC Foundation, due to current financial concerns, it is now recommend that the purchase be declined. Member West motioned to decline the request. Member Siders seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson, Parham and Jenkins being absent.

#### **M. BOARD TERM VOTE**

Discussed at the February 24<sup>th</sup> BOT meeting. Director Brooks shared that Board President Cymantha Liakos membership would be expiring. President Liakos has completed the application process to continue on to a new term. Member West motioned to approve President Liakos' second term. Member Baker seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson, Parham and Jenkins being absent.

#### **N. Board Nominations and Vote for Chair and Vice Chair**

Yearly voting for the positions of Board Chair and Vice Chair were to take place at the March BOT meeting. As that meeting as well as April and May meetings were canceled due to the COVID 19 pandemic, voting was postponed to June. Cymantha Liakos agreed to continue as Board Chair and Bill Siders agreed to continue as Vice Chair with no other board members expressing interest in the roles. Member West motioned to approve Cymantha Liakos for another term as board president. Member Baker seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson, Parham and Jenkins being absent. Member Baker motioned to approve Bill Siders for another term as board vice chair. Member West seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson, Parham and Jenkins being absent.

#### **O. Sunday Closure. Moved to discussion.**

#### **P. Discuss and consider approval of admission fees**

Director Brooks presented a BOT action request document to discuss and consider approval of Museum admission rates. A potential admission charge has been discussed for several years and the Museum wants to be proactive in the process of finding the right price-fit for the Roswell community. Director Brooks explained that a decision did not have to be made at this meeting and could wait until the July BOT meeting as the proposal will not go before the city General Services Committee until the end of July.

**FOR THE RECORD:** Councilor Barry Foster joined the meeting at 3:27 p.m. via GoTo Meeting.

**FOR THE RECORD:** Member Jessica Parham joined the meeting at 3:34 p.m. via GoTo Meeting.

Members discussed multiple price options and several expressed concerns that local attendance would dramatically drop with implementation of an admission fee. No action was taken on this item.

#### **Q. Discuss composition and consider approval of reopening of membership working group**

Director Brooks requested the reopening of the membership working group to begin making plans for a fall membership drive. Members Liakos, Baker, Barnes and Siders volunteered for the working group. Director Brooks will also reach out to a few community members to join for input. Member West motioned to approve reopening of the membership working group. Member Baker seconded. A voice vote was unanimous, and the motion passed with members Krantz, Fulkerson and Jenkins being absent.

#### **DISCUSSION ONLY**

#### **O. Sunday Closure**

Director Brooks shared that the city plans to eliminate the Museum's Sunday operating hours once the Museum is re-opened to the public. She explained that due to the loss of staff during the COVID 19 crisis, the Museum could no longer staff Sunday hours.

**FOR THE RECORD:** Member Donovan Fulkerson joined the meeting at 4:05 p.m. via GoTo Meeting.

#### **R. Update on Cedra Wood purchase**

Curator Hobart shared that due to the financial downturn, the Museum staff has recommended that the Foundation not go through with the purchase of works from RAIR Artist Cedra Wood.

#### **S. DIRECTORS REPORT: See attached**

#### **T. RMAC FOUNDATION REPORT**

RMAC Foundation Director Torrez shared that the Foundation fully support RMAC and members of the Foundation had recently met with the City Manager and City Councilors Barry Foster and Jason Perry to discuss how they may all work together for the success of the Museum. She also shared that while the Foundation Board does not typically meet in the summer, they have been meeting virtually and will be looking for new board members to replace expiring terms. Director Torrez shared that the Foundation Finance Committee is working to review Director Brooks proposed budget for the Museum.

**I. CHAIR'S REMARKS AND BOARD ANNOUNCEMENTS**

None

**J. PUBLIC COMMENT**

None

**K. ADJOURN**

The meeting adjourned at 4:50 p.m.

DRAFT

**CITY OF ROSWELL**  
**Museum Board of Trustees**  
**Monday, July 20, 2020 at 4 p.m.**

**BOT ACTION REQUESTED:** Discussion and Consider Approval of Museum Admissions Rates

**BACKGROUND:**

Initiated by: Caroline Brooks

Since its opening in 1937, the Roswell Museum has not charged admission in order to ensure accessibility. In recent years, charging admission has been in discussion and was being tabled for official consideration until the status of a potential renovation was determined that would move the museum store to the front and reorient the lobby (a design that would be more conducive for charging admissions). In light of the economic downturn, the proposal to charge admissions is being brought before the Museum Board of Trustees and City Council for consideration despite the renovation not being able to take place at this time.

**STAFF PROPOSAL:**

Proposed categories for discussion:

- Adult (16 and up): \$10
- Students (age 16+), Seniors (60+), Active Military and Veterans: \$7
- Combined Adult rate for Museum and Planetarium: \$12
- Groups of 10 or more: \$8 per person with reservation
- \$2 discount on Museum fee on rack cards or for UFO Museum visitors (with sticker, receipt)
- Free:
  - Children 15 and under
  - Museum Members and NARM and AAM Members
  - School Groups, including chaperones (with reservation)
  - Second Saturday of the month for Roswell Residents with ID
  - Seniors (60+) every Wednesday
  - Special events, which may include sponsored festivals, family nights or exhibit receptions in which providing free access would be of benefit for the community and success of the event.

Specified community partners to consider giving complimentary tickets or free on Wednesdays: Tabosa, Boys and Girls Club, Big Brothers/Big Sisters, Girl Scouts, Boy Scouts, Senior Caregivers, Assurance Home.

**NEXT STEPS:** Move to General Services Committee for consideration.

## Comparison of Museum Admission Rates

Museum	Location	Adult Rates	Child Rates	Discounted Rates	Notes
Albuquerque Museum	Albuquerque	\$6.	Children 12 and under free	\$5 - NM Resident with ID \$4 - Seniors (65+)  Free to: <ul style="list-style-type: none"> <li>• Members</li> <li>• General admission is free to all:               <ul style="list-style-type: none"> <li>• 9-5 first Wed of month</li> <li>• 5-8:30 third Thur of month</li> <li>• 9-1 every Sunday</li> </ul> </li> </ul>	Special exhibits like Jim Henson is an additional \$5 exhibit surcharge
Harwood Museum of Art	Taos	\$10	18 and under are free	\$8 - Seniors (65+)  Free to: <ul style="list-style-type: none"> <li>• Members</li> <li>• UNM faculty and students</li> <li>• Taos County Residents on Sundays</li> <li>• Military with ID and their families</li> </ul>	
NM Museum of Space History	Alamogordo	\$8 for Non-NM Residents	\$6 for children (4-12) (Non-NM Residents)  Children 3 and under are free.	Free to: <ul style="list-style-type: none"> <li>• Members</li> <li>• Seniors (60+)</li> <li>• Military</li> <li>• All NM Residents</li> </ul>	Add planetarium to admission for \$3 more for adults and \$1 more for children (4-12). Free for all others.
NM Museum of Art	Santa Fe	\$12	Children 16 and under are free  School Groups, including all chaperones, are admitted free.	\$7 - New Mexico residents with ID \$8 - Group rate for parties of 10+  Free to: <ul style="list-style-type: none"> <li>• Members</li> <li>• New Mexico foster parents and foster children are admitted free (state law).</li> <li>• New Mexico residents 60 and older on Wed.</li> <li>• New Mexico residents on the first Sunday of each month and 5 - 7 pm on the first Friday of every month (Nov-Apr) and every Friday 5 - 7 p.m. (May-Oct).</li> </ul>	Some special exhibitions or events may require an additional fee.
NM Museum of Natural History	Albuquerque	\$8	\$5 - children (3-12).  Children under 3 are free.	\$7 - seniors  Free to: <ul style="list-style-type: none"> <li>• Members</li> <li>• NM residents on the first Sunday of each month.</li> <li>• New Mexico foster families</li> </ul>	Add planetarium to admission for \$2 more
O'Keeffe Museum	Santa Fe	\$13	Children under 18 are Free	\$11 – College students \$11 – Group Tickets (10+ people)  Free to: <ul style="list-style-type: none"> <li>• Members</li> </ul>	



				<ul style="list-style-type: none"> <li>• NM Residents, first Friday of Month</li> <li>• NM K – 12 Educators and Administrators</li> </ul>	
NM Farm and Ranch Museum	Las Cruces	Adults \$5	<p>\$3 - Children (4-17)</p> <p>Free to children 3 and under</p>	<p>\$4 – Seniors</p> <p>\$2 - Active U.S. Military &amp; Veterans</p> <p>Free to:</p> <ul style="list-style-type: none"> <li>• Members</li> <li>• New Mexico foster families</li> </ul>	
NM Museum of International Folk Art	Santa Fe	\$12	Children 16 and under are admitted free.	<p>\$7 - New Mexico residents and</p> <p>Free to:</p> <ul style="list-style-type: none"> <li>• Members</li> <li>• NM residents first Sunday of month.</li> <li>• <b>New Mexico Seniors on Wed</b></li> </ul>	
National Hispanic Cultural Center	Albuquerque	\$6 for Adults (17+)	Children 16 and under are admitted free.	<p>\$5 - NM Residents (17+)</p> <p>\$3 - K-12 NM Educators and Administrators</p> <p>Free to:</p> <ul style="list-style-type: none"> <li>• Members</li> <li>• New Mexico foster families</li> <li>• <b>NM Seniors (60+) on Wednesdays</b></li> <li>• US Active Duty Military Personnel between Memorial Day and Labor Day</li> <li>• NM Residents on the first Sunday of each month</li> </ul>	
NMSU Art Museum	Las Cruces	Free			
Las Cruces Museum of Art	Las Cruces	Free			
UNM Museum of Art	Albuquerque	Free			
Loveland Museum	Loveland, CO	\$7 per person	<b>Children 12 and under are free</b>	<p>\$3/person - families who receive SNAP/food assistance benefits (up to 4 people)</p> <p>\$4 – Group Tickets (10+ people), reservations required</p> <p>Free to:</p> <ul style="list-style-type: none"> <li>• Members</li> <li>• US Active Duty Military and their families between Memorial Day and Labor Day</li> <li>• NARM Members</li> </ul>	

## ATTENDANCE

	2020	2019	2018	2017
MUSEUM	0	1433	1441	1664
EVENTS	0	17	447	181
CLASSES	0	520	561	368
PLANETARIUM	0	640	765	681
SCHOOL/ADULT TOURS	0	38	177	273
FACILITY USE	289	91	654	302
OUTREACH	0	65	0	0
VOLUNTEER VISITS	4	45	5	8
<b>JUNE TOTALS</b>	<b>0</b>	<b>2,914</b>	<b>4,050</b>	<b>3,477</b>
<b>YEAR TO DATE TOTALS</b>	<b>5,408</b>	<b>17,955</b>	<b>17,615</b>	<b>13,618</b>

## REVENUES

	2020	2019	2018	2017
CLASSES	0	3,633	5,572	5,287
PLANETARIUM	0	490	722	169
MEMBERSHIP	1,270	2,248	2,583	2,628
FACILITY USE	0	125	150	0
STORE	0	4,568	9,124	4,787
<b>JUNE TOTALS</b>	<b>1,270</b>	<b>11,064</b>	<b>18,151</b>	<b>12,871</b>
<b>YEAR TO DATE TOTALS</b>	<b>29,959</b>	<b>83,588</b>	<b>79,873</b>	<b>66,369</b>

## PROGRAMMING

CLASSES	SESSIONS for MONTH	ATTENDEES	CONTACT HOURS
<b>CANCELLED:</b>			
Summer Art Camp	12 sessions		
Clay Open Studio	25 days		
Kids Clay	7 sessions		
Gentle Yoga	2 sessions		
Sculptural Basketry	2 sessions		
<b>TOTAL</b>		<b>0</b>	<b>0</b>

EVENTS	OCCURENCES for MONTH	ATTENDEES	PARTNERSHIP
<b>CANCELLED:</b>			
Planetarium General Shows	13		
Brown Bag Talk	1		Foundation
Make and Mingle	2		Foundation, Brewery
<b>TOTAL</b>		<b>0</b>	

### SCHOOL VISITS/ ADULT TOURS

	GRADE(S)	STUDENTS	ADULTS	GALLERIES	PLANETARIUM	STUDIOS
<b>TOTALS</b>			<b>0</b>			

## MEMBERS



**360**  
current active  
memberships

**605**  
current active  
members

FOR  
MONTH

**3**  
new members

**18**  
renewals

YEAR  
to DATE

**18**  
new members

**110**  
renewals

## VOLUNTEERS



FOR  
MONTH

**20**  
volunteer hours

**11**  
volunteers

YEAR  
to DATE

**164**  
volunteer hours

**30**  
volunteers



**4,122**  
FACEBOOK FOLLOWERS



**272**  
INSTAGRAM FOLLOWERS

# JUNE 2020 MUSEUM ACTIVITIES & HIGHLIGHTS

Submitted by Museum Director Caroline Brooks

**The Museum closed to the public on March 18 in response to the coronavirus pandemic. A reopening date has not yet been confirmed.**

## GRANT FUNDING

Curator Aubrey Hobart recently led development of a grant proposal submission to the National Endowment for the Humanities (NEH). If awarded, the grant would support the cataloging, digitization and creation of a searchable online database of the incoming Doris Cross collection of approximately 1600 artworks and personal papers combined. This important project would enable access of this unique collection for scholars, students and the general public.



Born in New York, Doris Cross (1907 or 1908-1994) was the daughter of Russian immigrants. She eventually settled in Santa Fe and was featured in exhibitions in New Mexico (including at RMAC) and nationally. An experimental and visionary artist, she has been credited with the invention of "erasure art" in 1965, a technique of covering portions of published text to create new meaning. In Cross' work, she covered areas of dictionary pages with drawings and paintings leaving select words behind to create poetic phrases also referred to as concrete poetry. This style of artmaking has had a resurgence in recent years in response to redacted political documents. The notice of awards will be available in April 2021.

A proposal is being assembled for another NEH grant due in August in support of developing an interpretation plan for the Robert Goddard Rocket Collection in preparation for an eventual new exhibition. While current intentions are to keep the look and feel of the beloved Goddard workshop, the project would reinstall and expand the spaces with updated exhibit techniques that will aid in better preserving the objects, provide an improved narrative and immersive experience to help with understanding the functionality of the rockets and Goddard's story, and revise the layout by connecting the exhibit spaces to the Goddard Planetarium. The proposal will include funding of scholar and community participation to inform the project.

## VIRTUAL PROGRAMMING

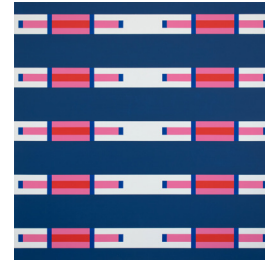
Staff, led by Wendy Cook, have been doing a great job in providing online content through stories, images, and videos during our closure on Facebook and Instagram.

All together, on Facebook the number of posts in June was 29 with a combined reach of 28,491; 189 shares and 1,027 likes. On Instagram, 14 posts received 315 views and 6 videos received 457 views.

Some of the more popular posts were the recognition of Don Anderson, a story on visitor experiences inspired by a photo of a toddler's first visit to the museum, videos by Curator Aubrey Hobart and Planetarium Coordinator Jeremy Howe, and a post on a work in the collection by local artist Dawson Napps (1907-1994). Follow the museum at Roswell Museum and Art Center on Facebook and @rmacrosswellnm on Instagram.

## COLLECTIONS & EXHIBITIONS

After missing their original exhibit dates due to covid, Roswell Artists-in-Residence Jordan Ann Craig and Michael Waugh will be moving forward with their exhibition installations. Craig is a Northern Cheyenne artist based in the Bay Area. Her work includes painting, prints, collages, textiles and artist books inspired by Indigenous



patterning and landscapes. Michael Waugh creates large-scale drawings of bucolic scenes composed of tiny handwritten text. The text,

manually copied from famous historical writings on economics, philosophy and urban planning, call into question the moral integrity of the scenes. The museum is currently planning for virtual openings and lectures in mid-August, presented in partnership with the Roswell Artist-in-Residence Program and assisted by a grant from New Mexico Arts.

## SPECIAL PROJECTS

Museum staff and board members have been discussing potential admission rates for consideration by City Council. As part of the proposal, children and museum members would have free admission and discounts are being considered for groups including the military, seniors, students and Roswell residents as well as monthly free days for all. The fees are part of a larger campaign to increase museum revenues to help offset operational expenses and support programming initiatives.

Museum membership rates and levels were updated in 2019, and a plan to broaden the museum's member base is currently under discussion by a working group made up of staff, board members and the public. The goal will be to increase the number of members, as well as sustain them through diversifying programming.

## SUNDAY CLOSURES

Due to a decrease in staffing during the recent economic downturn, staff in agreement with City Administrators have decided to close on Sundays once the museum reopens. Sundays were previously well-attended. However as a half day (1-5 pm) during which programming was generally not scheduled, it made the most sense to choose. Should circumstances improve in the future, the topic could be revisited.