



ROSWELL PARKS AND RECREATION COMMISSION

Monday, June 17, 2019 at 5:30 pm
Conference Room at Parks and Recreation
1101 West Fourth Street

Commission Chair: JaneAnn Oldrup
Commission Members: James Edwards,
Barry Mathison, Maegan Sanders, Becky Joyce,
Kim Elliott, and Hannah Robertson
Staff Coordinator: Jim Burress, Director of Parks and Recreation

A. Call to Order

B. Roll Call

C. Approval of the Agenda

D. Approval of the Minutes

1. Consider approval of the April 15, 2019 meeting minutes.

E. Non-Action Items

2. Report on the Roswell Recreation and Aquatics Center – Marcus Gallegos, Recreation Manager

F. Regular Items (Action Items)

G. Other Business

3. Public Comments

H. Adjourn

Next meeting July 15, 2019

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 19-37

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council, and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: June 12, 2019



MINUTES OF THE PARKS AND RECREATION COMMISSION
Parks & Recreation Office
1101 W. Fourth Street
April 15, 2019
5:30 PM

Call to Order

Chair JaneAnn Oldrup called the April 15, 2019 meeting to order at 5:30 p.m.

The following were present:

Members: JaneAnn Oldrup, James Edwards, Barry Mathison, Maegan Sanders, Kim Elliott and Becky Joyce. The following were absent: Hannah Robertson.

Staff present: Jim Burress, Parks & Recreation Director; Damian Cheatem, Recreation Supervisor; and Gina Montague, Administrative Assistant Senior.

Public present: Councilor Juan Oropesa; Juan Fuentes, City Auditor; and Ryan Porter, Engineering.

APPROVAL OF AGENDA

Member Mathison motioned to approve the agenda, member Sanders seconded, a voice vote was unanimous, the motion passed with member Robertson being absent.

APPROVAL OF MINUTES

Member Mathison motioned to approve the minutes of the March 18, 2019 meeting, member Joyce seconded. A voice vote was unanimous and the motion passed with member Robertson being absent.

NON-ACTION ITEMS

1. Grantwriting – Jim Burress
Jim Burress addressed the Commission to ask for assistance with grant writing.
2. Fundraising – Jim Burress
Jim Burress asked the Commission to assist the department with Fundraising and volunteering.
3. Parks & Recreation Directors Report – Jim Burress
Jim Burress gave a quick overview of what projects are in process in each of his departments.

ACTION ITEMS

4. Discuss and consider recommendation to change the Commission meeting frequency – Jim Burress

Jim Burress asked the Commission to consider if it is necessary to meet every month, perhaps consider meeting every other month or once every quarter. Member Sanders motioned for the Commission to continue to meet every month or as needed, member Elliott seconded. A voice vote was unanimous and the motion passed with member Robertson being absent.

OTHER BUSINESS

5. PUBLIC COMMENTS

Councilor Juan Oropesa asked to speak regarding the meeting frequency issue, reminding the Commission that this is also a public meeting, an opportunity for citizens to come forward to voice concerns.

Ryan Porter with the City of Roswell Engineering department, gave the Commission information on the upcoming Bike-Pedestrian Master Plan and a public meeting that will be held on May 2. This meeting is an opportunity for the City to share more information about the project and gather thoughts and ideas from the public.

Juan Fuentes, City Auditor addressed the Commission to let them know that he and another City staff member will soon be attending grant writing training.

ADJOURN

The meeting was adjourned at 6:05 p.m.

Next Commission meeting: May 20, 2019 at 5:30 p.m.