



AIRPORT ADVISORY COMMISSION
Thursday, June 16, 2022, at 1:30 p.m.
Roswell City Hall – Conference Room
425 N. Richardson, Roswell, NM 88201

MEMBERS

Mike Espiritu, Vice Chair
Shawn Powell, Member
Matt McDonald, Member
Scott Stark, Staff Liaison

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Approval of the Minutes from the Wednesday, May 25, 2022 meeting

NON-ACTION ITEMS

5. Air Center Director Status Report (operations, air service, new tenants, significant developments, etc.) – Scott Stark, Air Center Director
6. Ascent Hangar Update – Scott Stark, Air Center Director
7. SE Waterline Project Update – Scott Stark, Air Center Director
8. Armstrong – Dennis Corsi, Mike Garcia, Armstrong Consultants
 - a Project Updates
 - b Master Plan
9. Mead & Hunt – Air Service Update – Jeff Hartz, Mead & Hunt

NEW BUSINESS / REGULAR ITEMS

10. Strategic Plan - Scott Stark, Air Center Director
11. Airport Terminal Action Plan - Scott Stark, Air Center Director
12. Discuss Mayor's Appointees to the Commission - Scott Stark, Air Center Director, Mike Espiritu, Vice Chair

Commission comments for future agenda items

13. Discuss potential agenda items for the July meeting

Reports / Announcements – Members, Council, Staff

Public Participation

Adjourn

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 22-14.
NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council, and no action will be taken.

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Airport Advisory
Thu, June 16, 2022 1:30 PM - 2:30 PM (MDT)

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Regular Meeting of the Airport Advisory Commission
Held in the City Hall Conference Room
Wednesday, May 25 at 1:30 p.m.

Notice of this meeting given to the public in compliance with Section 10-15-1 through 10-15-4 NMSA 1978 and Resolution 22-14.

ROLL CALL

2. The meeting convened at 1:30 p.m. with Vice Chair Espiritu presiding, Commissioner Powell, being present. Commissioner McDonald joined via phone.

Staff present: Scott Stark, Steve Christopher, Amalia Martinez, and Juan Fuentes.

Guests present: Randy Phelps, Jordan Creel, Lisa Dunlap, Tim Archibeque, Larry Connolly, and Judy Stubbs. Rita Kane-Doerhoefer joined via GoToMeeting.

APPROVAL OF AGENDA

3. Commissioner Powell moved to approve the Wednesday, May 25, 2022 Airport Advisory Commission agenda. Commissioner McDonald was the second. A voice vote was 2-0, and the motion passed unanimously.

APPROVAL OF MINUTES

4. Commissioner Powell moved to approve the February 17, 2022 minutes as presented. Commissioner McDonald was the second. A voice vote was 2-0, and the motion passed unanimously.

NON-ACTION ITEMS

5. Air Center Director Status Report Update (Operations and air service etc.) – Scott Stark, Air Center Director discussed air services projects.
6. Status of Ascent Hangar Project- Scott Stark Air Center Director, stated the project went out for Bid two times and both times the Bids had to be rejected.
7. SE Waterline Project Update- Scott Stark, Air Center Director, ITB-22-015 went out to bid February 8 in which 5 bids were received. After the bid review White Cloud Pipeline Corporation was the qualified low bid at \$1,508,048. The award goes before the Infrastructure Committee February 28 and was approved by City Council at the March 10 meeting.
8. MRO Americas- Steve Christopher gave an update.

NEW BUSINESS/REGULAR ITEMS

None

Commission comments for future agenda items

9. Discuss potential agenda items for the June Meeting – Strategic Master Plan Action. Mead & Hunt – Air Service presentation, and Armstrong.

Reports/Announcements – Members, Council, Staff

Public Participation

Adjourn

The meeting adjourned at 2:20 p.m.

Next Meeting Date

The next meeting is scheduled for Thursday, June 16, 2022, at 1:30 p.m. at the City Hall Conference Room.

DRAFT