



ROSWELL PARKS AND RECREATION COMMISSION

Monday, June 15, 2020 at 5:30 p.m.

Via GoToMeeting

FROM YOUR OWN LOCATION

Commission Chair: JaneAnn Oldrup

Commission Members: James Edwards, Maegan Sanders,
Barry Mathison, Becky Joyce, Kim Elliott and Hannah Robertson

Staff Coordinator: Jim Burress, Special Services Director

A. Call to Order

B. Roll Call

C. Approval of the Agenda

D. Approval of the Minutes

1. Consider approval of the February 10, 2020 meeting minutes

E. Regular Items (Action Items)

2. Review and recommend applicants for vacant positions

F. Non-Action Items

3. Introduction of new Aquatics Manager Todd Fizer (Marcus Gallegos)
4. Report on Aquatics Center (Todd Fizer)
5. Report on Recreation Department (Marcus Gallegos)
6. Report on Parks Department (Jim Burress)

G. Other Business

7. Public Comments

Next Meeting: July 20, 2020

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 20-26.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council, and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: June 10, 2020

TO ATTEND THE PARKS & RECREATION COMMISSION MEETING BY GoToMeeting on:

Monday, June 15, 2020 5:30 PM –7:30 PM (MDT)

Please join the meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/196425789>

You can also dial-in using your phone:

United States: 1-872-240-3212

Access Code: 196-425-789

New to GoToMeeting? Get the App now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/196425789>

Help Desk: 575-500-0587

MINUTES OF THE PARKS AND RECREATION COMMISSION
Parks & Recreation Office
1101 W. Fourth Street
February 10, 2020
5:30 PM

A. CALL TO ORDER

Chair JaneAnn Oldrup called the February 10, 2020 meeting to order at 5:32 p.m.

B. ROLL CALL

The following were present:

Members: JaneAnn Oldrup, Kim Elliott, Maegan Sanders, Barry Mathison, Becky Joyce and James Edwards. The following were absent: Hannah Robertson.

Staff present: Jim Burress, Parks Director; Marcus Gallegos, Recreation Manager; Sharene Brooks, Administrative Assistant Senior-Parks and Daisy Diaz, Administrative Assistant-Cemetery.

Guests present: Vicki Burress and Larry Connolly.

C. APPROVAL OF AGENDA

Member Sanders motioned to approve the agenda; member Joyce seconded, a voice vote was unanimous. Motion passed, with member Robertson being absent.

D. APPROVAL OF MINUTES

1. Member Edwards motioned to approve the minutes of the January 13, 2020 meeting, member Sanders seconded. A voice vote was unanimous motion passed, with member Robertson being absent.

E. NON-ACTION ITEMS

2. Report on the Roswell Recreation and Aquatic Center- Marcus Gallegos, Recreation Manager gave the report on Aquatic center. USA Pool Management contract ended February 1, 2020. The Aquatic center took over daily operations. The new Aquatic Manager will begin working on February 14, 2020.

Bike rental program will be presented to the council on Thursday, February 13, 2020. Roswell Adult Center survey is still going on and will go on until February 15, 2020. Adult volleyball registration is now open until March 30, 2020.

3. Report on the Parks Department- Jim Burress, Parks Director gave a report and answered questions regarding the Parks department.

- Park- Continue to cut and plant trees. Picnic tables being placed in different locations.
- Zoo- Continue to work on the coyote exhibit. Lower parking lot will be closed and pond will be drained to fix pond walls.

4. Trail Master Plan- Jim Burress, Parks Director presented a draft of the trail master plan. Public meeting will be held Monday February 24, 2020 to discuss trail master plan.

F. ACTION ITEMS

5. Election of officers- Member Edwards nominated member Oldrup as chair and member Mathison as vice chair.

Member Edwards motioned to approve the nominations as presented. Member Sanders was the second. A voice vote was unanimous and the motion passed with member Robertson being absent.

G. OTHER BUSINESS

6. Public Comments-

Larry Connolly, citizen commented that a water fountain at Cahoon Park near the parks office was leaking water. Mr. Burress stated he was aware and in the process of rebuilding the water fountain, parts for the water fountain had been ordered.

H. ADJOURN

The meeting was adjourned at 6:10 p.m.

Next Commission meeting, March 16, 2020 at 5:30 p.m.

DRAFT

CITY OF ROSWELL, NM

Application for Boards /Committees and Commissions

Note: All information on the application is public pursuant to the New Mexico Inspection of Public Records Act, Chapter 14, Article 2. Applications for council appointed boards or commissions are kept on file in the City Clerk's Office, 425 N. Richardson, Roswell, NM 88201, 575-637-6202

Please type or print clearly:

Name: BONNIE BITZER

Address: 854 Broken Arrow, Roswell, NM 88201

Home Phone: _____ Cell Phone: 575-637-0414 Work Phone: _____

By providing an e-mail address, I consent to the release of my e-mail address by the city.

E-mail Address: bbitzercpa@gmail.com

Preferred method of contact:

<input type="checkbox"/> Home Phone	<input type="checkbox"/> Work Phone
<input checked="" type="checkbox"/> Cell Phone	<input type="checkbox"/> E-mail

Resident of Roswell for 29 years.

Occupation: Retired CPA; former physical education & recreation teacher
(If retired, please indicate former occupation or profession.)

Education (optional): Masters - Education 40+ hrs in accounting

Professional and/or community activities: Kiwanis; NM Youth Challenge Board, St. Peter volunteer

Additional pertinent information: _____

References:

Name: Irene C. Johnson Phone: 575-626-1674

Name: Carolyn Madison Phone: 575-910-9323

Please place an "X" next to the position you are applying for below:

X Parks and Recreation Comm - Position 3

X Parks and Recreation Comm - Position 5

X Parks and Recreation Comm - Position 6

Bonnie S. Bitzer
Signature of Applicant

3/24/20
Date

Please return completed application to:
Office of the City Clerk
425 N. Richardson, Roswell, NM 8820, Office 575-637-6202
s.coll@roswell-nm.gov

CITY OF ROSWELL, NM

Application for Boards /Committees and Commissions

Note: All information on the application is public pursuant to the New Mexico Inspection of Public Records Act, Chapter 14, Article 2. Applications for council appointed boards or commissions are kept on file in the City Clerk's Office, 425 N. Richardson, Roswell, NM 88201, 575-637-6202

Please type or print clearly:

Name: Kim Elliott

Address: 5231 West Country Club

Home Phone: 575-625-9516 Cell Phone: 575-317-8809 Work Phone: N/A

By providing an e-mail address, I consent to the release of my e-mail address by the city.

E-mail Address: Kim.elliott2013@gmail.com

Preferred method of contact:

<input type="checkbox"/> Home Phone	<input type="checkbox"/> Work Phone
<input checked="" type="checkbox"/> Cell Phone	<input checked="" type="checkbox"/> E-mail

Resident of Roswell for 39 years.

Occupation: Retired Parks & Recreation Professional (City of Roswell - 30 years)
(If retired, please indicate former occupation or profession.)

Education (optional): BA - Education Lincoln Christian University; MS - Physical Education; 29 hrs Administration

Professional and/or community activities: Parks & Recreation Commission; National Recreation & Park Assoc.; New Mexico Recreation & Park Association various positions;

Additional pertinent information: 2015 Lifetime Achievement Award NHPA; CAPRA Visitor 20 years

References:

Name: Jack Batson Phone: _____

Name: Jason Jarow / Laurie Dudek / Joe Vargas Phone: _____
Damian Chedem

Please place an "X" next to the position you are applying for below:

- Parks and Recreation Comm - Position 3
 - Parks and Recreation Comm - Position 5
 - Parks and Recreation Comm - Position 6
- Note: Unsure which of the 3 vacancies. It may be #6*

Kim Elliott
 Signature of Applicant

1/29/2020
 Date

Please return completed application to:
 Office of the City Clerk
 425 N. Richardson, Roswell, NM 8820, Office 575-637-6202
s.coll@roswell-nm.gov

Northwest Missouri State University

CITY OF ROSWELL, NM
Application for Boards /Committees and Commissions

Note: All information on the application is public pursuant to the New Mexico Inspection of Public Records Act, Chapter 14, Article 2. Applications for council appointed boards or commissions are kept on file in the City Clerk's Office, 425 N. Richardson, Roswell, NM 88201, 575-637-6202

Please type or print clearly:

Name: Becky Joyce

Address: 1805 W. Country Club Rd.

Home Phone: Cell Phone: 575-626-8295 Work Phone:

By providing an e-mail address, I consent to the release of my e-mail address by the city.

E-mail Address: kjoyce@dfu.com

Preferred method of contact:

<input type="checkbox"/> Home Phone	<input type="checkbox"/> Work Phone
<input checked="" type="checkbox"/> Cell Phone	<input checked="" type="checkbox"/> E-mail

Resident of Roswell for lifetime years. (61 yrs) *Indep. contractor w/ state DOH*
Occupation: Retired teacher (30 yrs teaching RISD) current: Healthy Kids Chaves County coord.
(If retired, please indicate former occupation or profession.)

Education (optional): NMSU - BS in Physical Educ. Minor Health Science

Professional and/or community activities: NKCC, Friends of the Zoo, Carousel Community, 5210 program

Additional pertinent information: interested in the trails and physical activity of our community

References:

Name: Bill Owen Phone: 575-317-9785

Name: Mike Gottlieb Phone: 575-840-9508

Please place an "X" next to the position you are applying for below:

Parks and Recreation Comm - Position 3

Parks and Recreation Comm - Position 5 *(I believe this is the position I've been)*

Parks and Recreation Comm - Position 6

Becky Joyce
Signature of Applicant

March 27, 2020
Date

Please return completed application to:
Office of the City Clerk
425 N. Richardson, Roswell, NM 8820, Office 575-637-6202
s.coll@roswell-nm.gov

CITY OF ROSWELL, NM
Application for Boards /Committees and Commissions

Note: All information on the application is public pursuant to the New Mexico Inspection of Public Records Act, Chapter 14, Article 2. Applications for council appointed boards or commissions are kept on file in the City Clerk's Office, 425 N. Richardson, Roswell, NM 88201, 575-637-6202

Please type or print clearly:

Name: Megan Patterson

Address: 4710 N. Montana Ave

Home Phone: _____ Cell Phone: 575-840-3382 Work Phone: 575-627-2500

By providing an e-mail address, I consent to the release of my e-mail address by the city.

E-mail Address: meganpatterson85@gmail.com

Preferred method of contact:

<input type="checkbox"/> Home Phone	<input type="checkbox"/> Work Phone
<input checked="" type="checkbox"/> Cell Phone	<input checked="" type="checkbox"/> E-mail

Resident of Roswell for 35 years.

Occupation: Substitute Teacher, Athletic Coach-RISD
(If retired, please indicate former occupation or profession.)

Education (optional): Bachelors in CJ, PSY, Soc, Associates in CJ

Professional and/or community activities: Coach w/ RYSA, Cub Scout Leader-B.S.A.

Additional pertinent information: Semipro Football Player w/ Rio Grande Heat
Active volunteer w/ community pantries

References: Name: Starla Nunez Phone: 575-626-5403

Name: Jesse McDaniel Phone: 575-317-4373

Please place an "X" next to the position you are applying for below:

- Parks and Recreation Comm - Position 3
- Parks and Recreation Comm - Position 5
- Parks and Recreation Comm - Position 6

Megan Patterson
Signature of Applicant

4-22-2020
Date

Please return completed application to:
Office of the City Clerk
425 N. Richardson, Roswell, NM 8820, Office 575-637-6202
s.coll@roswell-nm.gov