



**SPRING RIVER ZOO REVIEW COMMITTEE**

**Tuesday, May 28, 2019 – 4:30 p.m.**

City Hall – Large Conference Room

425 N. Richardson, Roswell, NM 88201

Chair: Angela Moore, Ward 5

Members: Jacob Roebuck, Ward 1

Judy Stubbs, Ward 3

Staff Liaison: Marge Woods

CALL TO ORDER

ROLL CALL

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

Consider approval of the May 7, 2019 meeting minutes.

ACTION ITEMS

1. Review of the Zoo Master Plan (Jim Burress)
2. Staff reports on interim improvements (Marge Woods)

NON-ACTION ITEMS

3. Review and discuss current Zoo Mission Statement
4. Labor Day Event
5. Set two immediate goals

CHAIR COMMENTS / REPORTS / ANNOUNCEMENTS

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 19-37

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: 5/24/19

**MINUTES OF THE SPRING RIVER ZOO REVIEW COMMITTEE**  
**City Hall**  
**425 N. Richardson**  
**May 7, 2019**  
**4:30 PM**

**Call to Order**

Presiding officer, Mayor Dennis Kintigh called the May 7, 2019 meeting to order at 4:32 p.m.

The following were present:

Members: Councilor Jacob Roebuck, Councilor Judy Stubbs, Councilor Angela Moore and Staff Liaison, City Manager Joe Neeb.

Staff present: Mike Matthews, Deputy City Manager, Jim Burress, Parks & Recreation Director; Marge Woods, Zoo Superintendent, Aaron Holloman, City Attorney, and Gina Montague, Administrative Assistant Senior.

Public present: Kerry Moore, Larry Connolly, Friends of Spring River Zoo; Don Weld, Kelly Smith, Susan Goldstrom, Corrine Meda, Ivan Hall, and Susan Weston.

**APPROVAL OF AGENDA**

Member Roebuck motioned to approve the agenda as presented, member Moore seconded, a voice vote was unanimous, the motion passed.

**ACTION ITEMS**

1. Election of Chair – Mayor Kintigh  
Mayor Kintigh explained to the committee that he was presiding officer only until Action Item #1 was completed. Member Stubbs motioned to nominate member Angela Moore, member Roebuck seconded, a voice vote was unanimous, the motion passed.
2. Discuss and vote on dates, times, and location of future meetings – Chair Moore  
Member Stubbs motioned to hold the next Committee meeting on May 28, 2019 at 4:30 pm in the conference room at City Hall. Going forward for the next six months, meetings will be held the first Monday of every month at 4:30 pm in the conference room at City Hall with additional meetings and workshops as needed. Member Roebuck seconded, a voice vote was unanimous, the motion passed.

**NON-ACTION ITEMS**

3. Discuss agenda items for next month – Chair Moore  
After discussion with input from members and guests present, the Committee discussed the following agenda items for the next meeting.
  1. Review Zoo Master Plan
  2. Staff Reports

3. Interim improvements
4. Set 2 immediate goals

**CHAIR COMMENTS / REPORTS / ANNOUNCEMENTS**

Not applicable.

**PUBLIC PARTICIPATION**

None.

**ADJOURN**

The meeting was adjourned at 5:43 p.m.

Next Committee meeting: May 28, 2019 at 4:30 p.m.

DRAFT