



## **ROSWELL PARKS AND RECREATION COMMISSION**

Monday, March 18, 2019 at 5:30 pm  
Conference Room at Parks and Recreation

Commission Chair: JaneAnn Oldrup  
Commission Members: James Edwards,  
Barry Mathison, Maegan Sanders, Becky Joyce,  
Kim Elliott, and Hannah Robertson  
Staff Coordinator: Jim Burress, Director of Parks and Recreation

### **A. Call to Order**

### **B. Roll Call**

### **C. Approval of the Agenda**

### **D. Approval of the Minutes**

1. Consider approval of the February 11, 2019 meeting minutes.

### **E. Non-Action Items**

2. Parks and Recreation Directors Report – Jim Burress
3. Spring River Park & Zoo Presentation – Marge Woods, Superintendent and Andrea Cole, Senior Zookeeper.

### **F. Regular Items (Action Items)**

### **G. Other Business**

4. Public Comments

### **H. Adjourn**

## **Next meeting April 15, 2019**

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 18-55.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: March 13, 2019



**MINUTES OF THE PARKS AND RECREATION COMMISSION**  
**Parks & Recreation Office**  
**1101 W. Fourth Street**  
**February 11, 2019**  
**5:30 PM**

**Call to Order**

Chair JaneAnn Oldrup called the February 11, 2019 meeting to order at 5:30 p.m.

The following were present:

Members: JaneAnn Oldrup, Becky Joyce, James Edwards, Barry Mathison, and Kim Elliott.

The following were absent: Hannah Robertson and Maegan Sanders.

Staff present: Elizabeth Gilbert, Director of Administrative Services, Jim Burress, Director of Parks and Recreation, Laurie Dudek, Recreation Superintendent, and Gina Montague, Marketing Coordinator/Senior Administrative Assistant

Public present: Councilor Judy Stubbs, Allison Penn, Roswell Daily Record, Sandra Weikel, Roswell Tennis Association President, Jack Batson, Carol McGuire, Brian Brannan, Stan Smith, Megan Cederberg, and Daniel Cederberg.

**APPROVAL OF AGENDA**

Member Elliott motioned to approve the agenda with the recommendation to remove Non-action item #2 as the presenter Bill Morris is out ill; member Mathison seconded, a voice vote was unanimous, the motion passed with members Robertson and Sanders being absent.

**APPROVAL OF MINUTES**

Member Joyce motioned to approve the minutes of the January 14, 2019 meeting, member Elliott seconded. A voice vote was unanimous and the motion passed with members Robertson and Sanders being absent.

**NON-ACTION ITEMS**

1. Parks and Recreation Directors Report – Jim Burress  
Jim Burress gave an brief update on the Parks & Recreation Department and answered questions from the Commission.
2. Discuss and develop plan for two public input visioning sessions to discuss plans for proposed Chisum Park – Bill Morris, City Planner  
This item was removed when the agenda was approved as Bill Morris was out ill.

**ACTION ITEMS**

3. Discuss and provide recommendation on the Cahoon Park Tennis Court facility needs.

Elizabeth Gilbert, Director of Administrative Services, presented to the Commission some needs and the costs for the tennis courts as identified by the Roswell Tennis Association. Sandra Weikel, Roswell Tennis Association President, also spoke about the needs for the Tennis Association in relation to the tennis courts. Member Elliott motioned to recommend to City Council to maintain tennis courts with Roswell Tennis Association help, and additionally to look at restrooms as a priority. After some additional discussion, Member Elliott withdrew his motion. Member Edwards motioned to recommend to the General Services Committee to include in the FY 2020 budget to repair and maintain the tennis courts to a playable condition and look into installing a restroom. Member Mathison seconded, a voice vote was unanimous, the motion passed with members Robertson and Sanders being absent.

#### **OTHER BUSINESS**

##### **4. PUBLIC COMMENTS**

Several members of the Roswell Tennis Association were in attendance and spoke to the needs at the Tennis Courts.

#### **ADJOURN**

The meeting was adjourned at 6:15 p.m.

Next Commission meeting: March 18, 2019 at 5:30 p.m.