



**SPECIAL
FINANCE COMMITTEE MEETING**
Thursday, February 24, 2022 at 3:30 p.m.
Roswell Convention & Civic Center
912 N. Main St. Meeting Room A
Roswell, NM 88201

Committee Chair: Jason Perry
Committee Vice Chair: Juan Oropesa
Committee Members: Jacob Roebuck, Margaret Kennard
Staff Liaison: Juan Fuentes

- A. Call to Order
- B. Roll Call
- C. Approval of the Agenda

- D. Action Items
 - 1. Consideration of Resolution 22-XX to provide for an inter-fund loan from the General, Solid Waste, Water and Wastewater Funds to the Roswell Air Center Fund. Page 3
 - 2. Consideration of Resolution 22-XX approving budget adjustment for fiscal year ending June 30, 2022. – Page 6

- E. Adjourn

(Next Meeting: March 3, 2022)

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 21-07.

NOTICE OF POTENTIAL QUORUM - A quorum of the City Council may or may not attend, but there will not be debate by the City Council.

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Finance Committee Meeting

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**ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT**

Special Committee Meeting

Item No.

Meeting Date: February 24, 2022

COMMITTEE: Finance

CONTACT: Juan Fuentes

CHAIR:

Jason Perry

ACTION REQUESTED:

Consideration of Resolution 22-XX to provide for an inter-fund loan from the General Fund, Solid Waste Fund, Water and Wastewater Funds to the Roswell Air Center Fund.

BACKGROUND:

Initiated by: Joe Neeb/Juan Fuentes

The City entered into an agreement with Ascent Aviation to plan, design and construct a large hangar at the Roswell Air Center. Partial funding for the project will be the \$3 million from State Legislative Appropriation Grant awarded to Chaves County for the Roswell Air Center improvements.

The estimated project cost will exceed the grant funds allocated and the proposed resolution authorizes an inter-fund loans from the General Fund, Solid Waste, Water and Wastewater funds.

The loan to the Air Center will be for \$11,100,000 subject to the term and conditions described in Appendix A.

FINANCIAL CONSIDERATION:

Proposed resolution authorize the inter-fund loan of \$11,100,000 from the various funds to the Air Center Fund.

LEGAL REVIEW:

Proposed resolution has been submitted for legal review.

BOARD AND COMMITTEE ACTION:

Consideration of Resolution 22-XX to provide for an inter-fund loan from the General Fund, Solid Waste Fund, Water and Wastewater Funds to the Roswell Air Center Fund.

STAFF RECOMMENDATION:

Consideration of Resolution 22-XX to provide for an inter-fund loan from the General Fund, Solid Waste Fund, Water and Wastewater Funds to the Roswell Air Center Fund.

ATTACHMENTS

Resolution 22-XX to provide for an inter-fund loan from the General Fund, Solid Waste Fund, Water and Wastewater Funds to the Roswell Air Center Fund.

RESOLUTION OF INTERFUND LOAN

RESOLUTION NO. 22-XX

A RESOLUTION TO PROVIDE FOR AN INTER-FUND LOAN FROM THE GENERAL FUND, SOLID WASTE FUND, WATER AND WASTEWATER FUNDS TO THE ROSWELL AIR CENTER FUND.

WHEREAS, the City of Roswell entered into an agreement with Ascent Aviation to plan, design and construct a large hangar at the Roswell Air Center; and

WHEREAS, the City and Chaves County have agreed to use \$3 million from a Legislative State Appropriation Grant for infrastructure improvements for the project; and

WHEREAS, the estimated project cost will exceed the grant funds allocated; and

WHEREAS, the city is permitted to make inter-fund loans; and

WHEREAS, the General Fund, Solid Waste, Water and Wastewater have sufficient funds to make such a loan without detriment of any function or activity within the funds; and

WHEREAS, the Roswell Air Center has a need for a temporary inter-fund loan to the Air Center Fund for the purpose of funding the up-front cost to plan, design and construct the large hangar project;

NOW THEREFORE BE IT RESOLVED by the governing body, the City Council of Roswell, New Mexico: that an inter-fund loan from the various funds described in Appendix A to the Roswell Air Center in the amount of **\$11,100,000**. The inter-fund loan authorized by this resolution shall be for the term and subject to the conditions described in Appendix A, which is attached hereto and incorporated by reference.

APPROVED, ADOPTED AND SIGNED on this ____ day of _____, 2022.

CITY SEAL

Dennis Kintigh, Mayor

ATTEST:

Interim City Clerk

APPENDIX A

Fund	Fund Name	Intergovernmental Loan	
1101	General Fund	4,100,000	37%
5200	Solid Waste	2,000,000	18%
5300	Water	4,000,000	36%
5301	Wastewater	1,000,000	9%
		11,100,000	100%

Loan Amortization Schedule

Enter values	
Loan amount	\$ 11,100,000.00
Annual interest rate	3.00 %
Loan period in years	10
Number of payments per year	1
Start date of loan	6/1/2022
Optional extra payments	\$ -

Loan summary	
Scheduled payment	\$1,301,258.62
Scheduled number of payments	10
Actual number of payments	10
Total early payments	\$ -
Total interest	\$1,912,586.23

Lender name:

Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	6/1/2023	\$ 11,100,000.00	\$ 1,301,258.62	\$ -	\$ 1,301,258.62	\$ 968,258.62	\$ 333,000.00	\$10,131,741.38	\$ 333,000.00
2	6/1/2024	10,131,741.38	1,301,258.62	-	1,301,258.62	997,306.38	303,952.24	9,134,434.99	636,952.24
3	6/1/2025	9,134,434.99	1,301,258.62	-	1,301,258.62	1,027,225.57	274,033.05	8,107,209.42	910,985.29
4	6/1/2026	8,107,209.42	1,301,258.62	-	1,301,258.62	1,058,042.34	243,216.28	7,049,167.08	1,154,201.57
5	6/1/2027	7,049,167.08	1,301,258.62	-	1,301,258.62	1,089,783.61	211,475.01	5,959,383.47	1,365,676.59
6	6/1/2028	5,959,383.47	1,301,258.62	-	1,301,258.62	1,122,477.12	178,781.50	4,836,906.35	1,544,458.09
7	6/1/2029	4,836,906.35	1,301,258.62	-	1,301,258.62	1,156,151.43	145,107.19	3,680,754.92	1,689,565.28
8	6/1/2030	3,680,754.92	1,301,258.62	-	1,301,258.62	1,190,835.98	110,422.65	2,489,918.94	1,799,987.93
9	6/1/2031	2,489,918.94	1,301,258.62	-	1,301,258.62	1,226,561.06	74,697.57	1,263,357.89	1,874,685.50
10	6/1/2032	1,263,357.89	1,301,258.62	-	1,263,357.89	1,225,457.15	37,900.74	0.00	1,912,586.23

**ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT**

Special Committee Meeting

Item No.

Meeting Date: 02/24/2021

COMMITTEE: Finance Committee

CONTACT: Juan Fuentes

CHAIR: Jason Perry

ACTION REQUESTED:

Resolution 22-XX - Consider approval of Resolution 22-XX approving budget adjustments for fiscal year ending June 30, 2022.

BACKGROUND:

Initiated by: Chanel Rey

This is a housekeeping item. DFA's reporting system (LGBMS), requires approval of a budget amendment when increasing a revenue and/or expense in the approved budget.

FINANCIAL CONSIDERATION:

Transfers between various funds \$11,100,000.

- Fund 1101 (General Fund): Transfers out \$4,100,000
- Fund 5200 (Solid Waste Fund) Transfers out \$2,000,000
- Fund 5300 (Water Fund): Transfers out \$4,000,000
- Fund 5301 (Wastewater Fund): Transfers out \$1,000,000
- Fund 5100 (Aircenter Fund): Transfers in \$11,100,000

LEGAL REVIEW:

No legal review is required at this time.

BOARD AND COMMITTEE ACTION:

Consider approval of Resolution 22-XX approving budget adjustments for fiscal year ending June 30, 2022.

STAFF RECOMMENDATION:

Consider approval of Resolution 22-XX approving budget adjustments for fiscal year ending June 30, 2022.

ATTACHMENTS

Resolution 22-XX approving budget adjustments for FY22.

Appendix A – Summary of FY22 Budget Adjustments.

RESOLUTION 22-XX

A RESOLUTION OF THE CITY OF ROSWELL, NEW MEXICO AMENDING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2022, BY INCREASING TRANSFERS BETWEEN VARIOUS FUNDS.

WHEREAS, the governing body of the City of Roswell, State of New Mexico, has previously approved a budget for the fiscal year 2021-2022, ending June 30, 2022; and

WHEREAS, the City desires to amend said budget in the amount of \$11,100,000 in transfers between various funds detailed in Appendix A and summarized below:

- Fund 1101 (General Fund) transfers out \$4,100,000
- Fund 5200 (Solid Waste Fund) transfers out \$2,000,000
- Fund 5300 (Water Fund) transfers out \$4,000,000
- Fund 5301 (Wastewater Fund) transfers out \$1,000,000
- Fund 5100 (Aircenter Fund) transfers in \$11,100,000

WHEREAS, it is the majority opinion of the Governing Body that the proposed amended budget continues to meet fiscal requirements as currently determined for the fiscal year 2021-2022.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, hereby adopts the budget adjustment hereinabove described and respectfully request approval for same from the Local Government Division of the Department of Finance and Administration, State of New Mexico.

PASSED, ADOPTED, SIGNED, and APPROVED the 24th day of February 2022.

CITY SEAL

Dennis Kintigh, Mayor

ATTEST:

Interim City Clerk