



South Park Cemetery Board Agenda
Tuesday, February 19, 2019 at 4:00 p.m.
Conference Room at South Park Cemetery

Board President: Jack Ferguson
Board Vice President: Jim Bloodhart
Board Secretary: Jeremy Hurley
Board Members: Jake Trujillo, Gabriel Casaus

- A. Call to Order**
- B. Roll Call**
- C. Approval of the Agenda**
- D. Approval of the minutes**
 - 1. Consider approval of the January 15, 2019 minutes.
- E. Action**

None
- F. Non-Action Items**
 - 2. Sexton's Report (Burial Services for January) - Ruben Esquivel
 - 3. Bookkeeper's Report (Activity for January) - Daisy Diaz
 - 4. Update on City Council meeting regarding Fees- Ruben Esquivel
 - 5. Update on South Park Cemetery Columbarium's- Ruben Esquivel
- G. Public Comments**
- H. Adjourn**

Next Meeting: March 19, 2019

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 18-55.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.



Minutes of the Cemetery Board Meeting Tuesday, January 15, 2019

REGULAR MEETING 4:00 P.M

Committee Member Present: Jack Ferguson, President
Jim Bloodhart, Vice President
Jeremy Hurley, Secretary
Jake Trujillo, Member
Juan Oropesa, Liaison

Committee Members Absent: Gabriel Casaus, Member

Staff Present: Ruben Esquivel, Cemetery Superintendent
Daisy Diaz, Administrative Assistant

Others Present: Gina Montague, Administrative Assistant
Debra Zielinski, Visitor

Call to Order

The meeting was called to order at 4:05 p.m. by President, Jack Ferguson. Committee members present Bloodhart, Hurley, Oropesa and Trujillo.

Approval of Agenda

Mr. Trujillo moved to approve the agenda as presented. Mr. Bloodhart was the second. A voice vote was unanimous and the motion carried, the January 15, 2019 agenda was approved.

Approval of Minutes

Mr. Trujillo made a motion, seconded by Mr. Bloodhart to approve the minutes of the October 16, 2018 meeting. A voice vote was unanimous and the motion carried.

Action

Discussion and Voting on Cemetery Weekend Fees-
President Ferguson entertained a motion to proceed with the approval of the weekend and overtime service fee changes. Motion was made by Mr. Bloodhart to recommend an increase on weekend and overtime fee from \$200 to \$700, Mr. Hurley was second. A voice vote was unanimous and the motion carried. Recommendation for a fee increase will be presented to the General Service Committee.

Non-Action Items

2. Sexton's Report-

Superintendent Ruben Esquivel reported a total of 28 burials for October, 35 services for November, 32 services for December and 16 services as of January 15, 2019.

3. Bookkeeper's Report-

Mrs. Diaz reported 1 pay off, 1 lot sale for October. 3 transfers, 3 pay offs, 1 contract for November. No additional activity other than services for December, and as of January 15 one new contract, and 1 lot sale.

4. Discussion on vacant board position-

Cemetery Superintendent Mr. Esquivel reminded board members that there is a position that still needs to be filled. Last day to apply is February 14, 2019.

5. Update on South Park Cemetery Columbariums's-

Mr. Esquivel stated that the funds have been released from the Perpetual Care Fund. A purchase requisition will be opened to get the contract moving forward.

Public Comments

Debra Zielinski, visitor requested approval to place a memorial foot stone for her son at the grave of her daughter that is buried in Babyland. Per the rules and regulations of the cemetery Babyland does not allow more than one marker per space. Placement of a foot stone in Babyland would be against cemetery rules and regulations. Mrs. Zielinski's daughter currently has a headstone in place. Cemetery board members agreed to allow for a plaque to be placed in memory of her son, but that plaque must fit on the base of the headstone currently in place no other type of stone can be placed.

Adjourn

The meeting was adjourned at 4:50 p.m.

Next Meeting Date

Next meeting to be held February 19, 2019 at 4:00 p.m.