ROSWELL INFRASTRUCTURE COMMITTEE AGENDA

Monday, April 24, 2017 at 2:00 p.m.
Conference Room at Roswell City Hall
425 N. Richardson, Roswell, N.M. 88201

Committee Chair: Jeanine Best
Committee Vice Chair: Juan Oropesa
Committee Members: Caleb Grant, Savino Sanchez, Jr.
Staff Coordinator: Louis Najar

A. Call to Order

B. Roll Call

C. Approval of the Agenda

D. Approval of Minutes

1. March 27, 2017 Meeting Minutes	1 – 3
2. April 17, 2017 Meeting Minutes	4

E. Non-Action Items

3. Project Updates	5 - 12
4. Hobson Road Drainage – County Pond Update	13 - 14

F. Regular Items (Action Items)

5. Library Foundation Property Donation	15 - 18
6. Award of RFP-17-003 RIAC Water Reservoirs	19
8. Resolution 17-18 ADA Transition Plan Support	20 - 22
9. Resolution 17-19 – Union Ave Project Support	23 - 24

G. Other Business (Non-Action)

10. Public Comments

H. Adjourn (Next Meeting: Monday, May 15, 2017)

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council. The Council, acting as attendees to an informational presentation, will not be discussing public business and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: 4-20-17

Regular Meeting of the Infrastructure Committee
Held in the Conference Room at City Hall
March 27, 2017

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 16-69.

ROLL CALL:

The meeting convened at 4:00 p.m. with Chair Best presiding and Councilors Oropesa, Grant, and Sanchez being present.

Staff Present:

Kevin Dillon, Louis Najar, Bill Morris, Art Torrez, Roger Buckley, Danny Renshaw, Monica Garcia, Mike Mathews, Scott Stark, Aaron Holloman, and Bernadette Lopez.

Guest(s) Present:

Larry Connolly, Barry Mathison, Jery Bethany, Darrel Bethany, Joan Park, and Jeff Tucker.

APPROVAL OF AGENDA:

Councilor Grant moved to approve the agenda for the Regular Infrastructure Committee meeting of March 27, 2017 to include moving Item #4, Extension of Building Demolition Services and Item #5, Extension of Fleet Services from Non-Action Items to Regular Action Items, and the remainder of the agenda as presented. Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed.

APPROVAL OF MINUTES:

1. February 27, 2017:

Councilor Grant moved to approve the February 27, 2017 Minutes for the Regular Infrastructure Committee meeting as presented. Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed.

NON-ACTION ITEM(S):

1. Project Updates:

Mr. Najar stated progress flow charts have now been added to the project updates list.

Entry Way Signs:

Mr. Dillon stated Waide Construction will be installing the signs and they are to be in next week.

2. Status of Game & Fish, and Noon Optimist Little League Fields:

Mr. Morris discussed the status. Mr. Mathison discussed the Noon Optimist's request that the Game & Fish Department not build on property between their two fields. Staff will continue research with Noon Optimist and Game & Fish.

3. Clean & Safe Program 2017:

Mr. Najar discussed the program to include the commercial remodel being new this year. Mr. Mathews stated that over the last three years, between the City and private individuals, 178 different properties. Mr. Najar will get the press release out.

REGULAR ITEMS (Action Items):

4. Extension of Building Demolition Services:

Councilor Grant moved to extend contract with Custom Construction for Building Demolition Services, ITB-15-003 for the consent agenda. Mr. Najar discussed the terms of the contract between the City and Custom Construction, and requested to extend the contract for one more final one year extension. ***Councilor Sanchez seconded the motion. Councilor Oropesa opposed. A voice vote of 3 -1, motion passed.***

5. Extension of Fleet Services:

Councilor Grant moved to put on consent agenda, to extend the contract with Forest Tire for final one year extension, RFP-11-008. Mr. Mathews discussed the terms of the contract between the City and Forest Tire to provide fleet services and repairs, and requested to extend the contract for final one year extension. Mr. Renshaw briefly discussed the fleet department's role since he became Fleet Manager for the City. ***Councilor Sanchez seconded the motion. A voice vote was unanimous and motion passed.***

6. Memory Lawn Cemetery:

Councilor Grant moved to send to full City Council, the acquisition of Memory Lawn for Option C which is to accept a portion of Memory Lawn; have Receivership sell property not essential to the cemetery's operation; take proceeds, fix the well, and use operational funds for as long as possible; at a later date transfer non-essential water rights. Mr. Najar discussed the information that was obtained from last month's meeting requests. Mr. Holloman discussed the liabilities. ***Councilor Sanchez seconded the motion. A voice vote was unanimous and motion passed.***

FOR THE RECORD:

Councilor Sanchez left the meeting at 5:38 p.m.

7. Resolution 17-12, Main Street Boundaries:

Councilor Grant moved to adopt Resolution 17-12, confirming the boundaries for Mainstreet Roswell. Mr. Morris discussed the resolution. **Councilor Oropesa seconded the motion.** ***A voice vote was unanimous and the motion passed with Councilor Sanchez being absent***.

8. Award of Sewer Manhole Rehab 2017 Project:

Councilor Grant moved to send to full City Council on consent agenda, ITB-17-010 Sewer Manhole Rehab 2017 Project to Corrosion Resistant Coatings of Elephant Butte, New Mexico in the amount of $238,522.03. Mr. Najar stated only one bidder was received for this project. ***Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed with Councilor Sanchez being absent.***

9. Award of Dean Baldwin Roof Work:

Councilor Grant moved to send to consent agenda, the award of Phase I, RIAC Building 1083, Dean Baldwin Hangar, roof replacement to CES utilizing Waide Construction and Allen Roofing, cooperative procurement. Mr. Dillon discussed the funding for this item. ***Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed with Councilor Sanchez being absent.***

10. Award of Well work repair:

Councilor Grant moved to send to consent agenda to award repair of wells SRW17 and SMW18 utilizing the existing contract that Alpha Southwest was awarded by Albuquerque, Bernalillo County Water Utility Authority Agreement #CCN2013-0143, RFP No. P2013000021 for a total cost of $179,498.90. Councilor Oropesa seconded the motion. Mr. Najar discussed repair work for this item**.** ***A voice vote was unanimous and the motion passed with Councilor Sanchez being absent.***

OTHER BUSINESS (Non-Action):

None.

ADJOURN:

The meeting adjourned at 5:49 p.m. The next scheduled meeting is April 17, 2017.

DRAFT

Regular Meeting of the Infrastructure Committee
Held in the Conference Room at City Hall
April 17, 2017

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 16-69.

NO QUORUM

DRAFT

CITY OF ROSWELL
Infrastructure Committee
Large Conference Room, City Hall
425 N. Richardson, Roswell, NM 88201
Monday, April 24, 2017 at 2:00 p.m.

ACTION REQUESTED: Project Updates – Infrastructure Committee open discussion

BACKGROUND: Committee will be given opportunity for Q&A on any project. Project Dashboard report is part of the committee packet.

FINANCIAL CONSIDERATION: None at this time.

LEGAL REVIEW: Not Applicable

BOARD AND COMMITTEE ACTION: Open discussion for this Committee

STAFF RECOMMENDATION: Not Applicable

City of Roswell Projects Status
Updated 3/7/17

Category: Grant and Legislative Projects

East Bland Street Sidewalks 14-C-NR-I-01-G-19:

Project is COMPLETE

Youth Challenge 12-L-1579:

Project Closed & COMPLETE

Public Restrooms 13-L-1669:

Project was reauthorized as 16-L-A4031. Project 13-L-1669 was CLOSED.

Public Restrooms 16-L-A4031:

SCOPE: Plan, design, and renovate the restroom facility in the Conoco Building.

ESTIMATED COST:		$	138,442.58
FUNDING SOURCE:		Legislative Grant	
BUDGET:	Total Budget:	$	138,442.58
	Total Encumbrance:	$	107,835.85
	Total Change Orders:	$	-
	Current Balance:	$	30,606.73

PROJECT SCHEDULE: September 2016 - March 2017
EST. COMPLETION: March 2017

PROJECT STATUS:		
	Admin Phase I	100%
**Ghant Chart Data Sheet	Design	100%
	Admin Phase II	100%
	Construction	5%
	Closeout	0%

Received the executed grant agreement 9/7/16. Waiting on revised Quote from contractor. PO 172705 Created and Notice of Obligation approved with the State 2/14/17. Construction planned to start the week of 4/17/17.

Eastside Little League Baseball Complex 14-L-1893:

Project Closed & COMPLETE

Joe Bauman Baseball Stadium 14-L-1894:

Project Closed & COMPLETE

Veterans Cemetery 14-L-1896:

Electrical items to be COMPLETED (donated by the Veterans). Grant closeout with the State has begun. **City items were COMPLETED & on time.**

Poe Corn Splash Pad 15-L-1113:

Project is COMPLETE and functioning. Project was open 5/31 as promised.

Splash Pad 15-L-G-0741:

Project is COMPLETE and functioning. Project was open 5/31 as promised.

Poe Corn Recreation Center 15-L-1114:

SCOPE: Plan, design, purchase, install, construct, furnish, and equip improvements to the Poe Corn Rec Center.

ESTIMATED COST: $ 150,000
FUNDING SOURCE: Capital Outlay

BUDGET:	Total Budget:	$	150,000.00
	Total Encumbrance:	$	-
	Total Change Orders:	$	-
	Current Balance:	$	150,000.00

PROJECT SCHEDULE: September 9, 2014 to June 30, 2018
EST. COMPLETION: Unknown

PROJECT STATUS:		
	Admin Phase I	100%
	Design	N/A
	Admin Phase II	20%
	Construction	0%
	Closeout	0%

Final approvals and reauthorization paperwork has been processed with the State. We are awaiting final grant agreement for signature. Repairing roof, lighting, and other items with these funds. Boys & Girls Club is needing to workout details with DFA & Mr. Hubert Quintana. Had a meeting the week of 12/5 and Arron is working on some of the issues.

Yucca Recreation Center 15-L-1115:

SCOPE: Plan, design, repair, improve, and construct the Yucca Recreation Center.

ESTIMATED COST:	$ 250,000	$ 20,000,000
FUNDING SOURCE:	Capital Outlay	City Funds

BUDGET:

Total Budget:	$ 20,250,000.00
Total Encumbrance:	$ 489,576.22
Total Change Orders:	$ 47,413.09
Current Balance:	$ 19,713,010.69

PROJECT SCHEDULE: September 9, 2014 to June 30, 2018

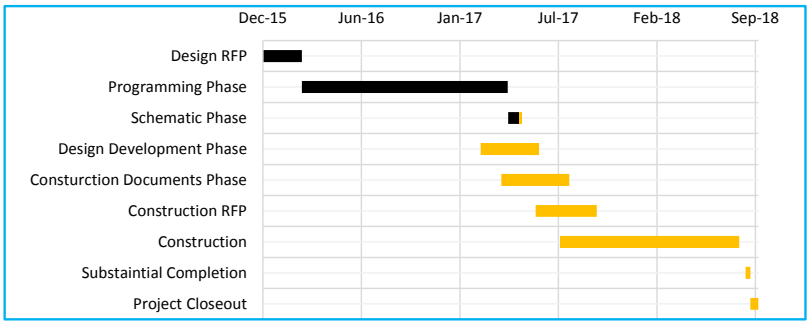
EST. COMPLETION: Unknown

PROJECT STATUS:

Admin Phase I	100%
Design	40%
Admin Phase II	0%
Construction	0%
Closeout	0%

Initial Meeting was held design is progressing. Site Selection Presentation at the 6/27 Workshop. Design Meeting on 8/18/16. Finalizing Schematic design phase. We are moving into the DD phase and will present 3-D renderings of the design. Waiting on final direction regarding the Aquatic portion and final financing of the project. 2/9/2017 Council Approval to Proceed with 8 Lane Indoor & Outdoor Pools expanding budget to $20M. 3-D Design Presentation to Council on 5/11/17.

Phase	% Complete
Design RFP	100%
Programming Phase	100%
Schematic Phase	80%
Design Development Phase	0%
Consturction Documents Phase	0%
Construction RFP	0%
Construction	0%
Substaintial Completion	0%
Project Closeout	0%



Cemetery Roads 15-0740:

SCOPE: Plan, design, and construct improvements to the roads within the cemetery.

ESTIMATED COST: $ 50,000

FUNDING SOURCE: Capital Outlay

BUDGET:

Total Budget:	$ 50,000.00
Total Encumbrance:	$ -
Total Change Orders:	$ -
Current Balance:	$ 50,000.00

PROJECT SCHEDULE: November 17, 2015 to June 30, 2019

EST. COMPLETION: Unknown

PROJECT STATUS:

Admin Phase I	100%
Design	100%
Admin Phase II	50%
Construction	0%
Closeout	0%

Grant agreement has been executed. Currently in design. Materials have been received and currently scheduling the work.

Roswell Air Center Repairs A2402

SCOPE: Repair Partial Roof of Dean Baldwin

ESTIMATED COST: $ 488,822.00

FUNDING SOURCE: DFA Grant Capital Outlay

BUDGET

Total Budget:	$ 488,822.00
Total Encumbrance:	$ -
Total Change Orders:	$ -
Current Balance:	$ 488,822.00

PROJECT SCHEDULE: Unknown

EST. COMPLETION: Unknown

PROJECT STATUS: ***Currently waiting on an executed grant agreement.*** Also working on a cost effective solution.

City Hall Annex Roof A2403

SCOPE: Replace the City Hall Annex Roof
ESTIMATED COST: $ 105,000.00
FUNDING SOURCE: DFA Grant Capital Outlay
BUDGET

Total Budget:	$	105,000.00
Total Encumbrance:	$	-
Total Change Orders:	$	-
Current Balance:	$	105,000.00

PROJECT SCHEDULE: Unknown
EST. COMPLETION: Unknown
PROJECT STATUS: ***Currently waiting on an executed grant agreement.***

Roswell Fire Stations Roofs & Infrastructure A2404

SCOPE: Replace Roofing of Station #1 and Additional Repairs
ESTIMATED COST: $ 195,000.00
FUNDING SOURCE: DFA Grant Captial Outlay
BUDGET

Total Budget:	$	195,000.00
Total Encumbrance:	$	-
Total Change Orders:	$	-
Current Balance:	$	195,000.00

PROJECT SCHEDULE: Unknown
EST. COMPLETION: Unknown
PROJECT STATUS: ***Currently waiting on an executed grant agreement.***

Cemetery Roads Improvements A2405

SCOPE: Additional Road Repairs
ESTIMATED COST: $ 150,000.00
FUNDING SOURCE: DFA Grant Capital Outlay
BUDGET

Total Budget:	$	150,000.00
Total Encumbrance:	$	-
Total Change Orders:	$	-
Current Balance:	$	150,000.00

PROJECT SCHEDULE: Unknown
EST. COMPLETION: Unknown
PROJECT STATUS: ***Currently waiting on an executed grant agreement.***

Roswell Roads Improvements A2551

SCOPE: Continue the Improvements to Washington and Union
ESTIMATED COST: $ 300,000.00
FUNDING SOURCE: DFA Grant Capital Outlay
BUDGET

Total Budget:	$	300,000.00
Total Encumbrance:	$	-
Total Change Orders:	$	-
Current Balance:	$	300,000.00

PROJECT SCHEDULE: Unknown
EST. COMPLETION: Unknown
PROJECT STATUS: ***Currently waiting on an executed grant agreement.***

Category: City Funded Projects

Convention Center Parking Lot:

Ribbon Cutting was 4/12/16 **PROJECT COMPLETE**

Roofing Projects:

SCOPE: Replace and repair various roofs throughout the City.
BUDGET:

		Budget		Actual
Library Roof Replacement	$	380,000.00	$	358,822
Museum Roof Replacement	$	750,000.00	$	700,954
Cemetery Storage Building Roof Replacement	$	28,000.00	$	26,660
Transit Center Roof Rehabilitation	$	130,000.00	$	129,878
Air Center Roofs Replacement and Repair	$	801,917.00		
Adult Center Roof Replacement	$	362,898.00	$	365,908

PROJECT COMPLETION:

Library Roof Replacement	100%	
Museum Roof Replacement	100%	
Cemetery Storage Building Roof Replacement	100%	
Transit Center Roof Rehabilitation	100%	
Air Center Roofs Replacement and Repair	80%	**In Progress**
Adult Center Roof Replacement	100%	

Entryway Signs:

SCOPE: Plan, design, and install 5 entryway signs.
ESTIMATED COST: $ 600,000
FUNDING SOURCE: Lodger's Tax
BUDGET:

Total Budget:	$	600,000.00
Total Encumbrance:	$	323,864.00
Total Change Orders:	$	7,959.69
Current Balance:	$	268,176.31

EST. COMPLETION: December 2016
PROJECT COMPLETION: 50%

PO issued 11/30/15. Final designs being considered at 3/3/16 Finance Committee. Design approval at the April 14th council meeting. City has finalized the Change Order and the process has begun. Currently in Fabrication (Production). Install Planned to start seek of 4/17/17.

Esplanade:

SCOPE: Enhance and beautify Esplanade area at Air Center.
ESTIMATED COST: $ 275,000
FUNDING SOURCE: City
BUDGET:

Total Budget:	$	275,354.00
Total Encumbrance:	$	203,400.63
Total Change Orders:	$	-
Current Balance:	$	71,953.37

EST. COMPLETION: June 2016
PROJECT COMPLETION: 60%

Irrigation system repair being addressed after snow. Remaining landscaping to be installed. Parks & Recreation Dept to start on remaining landscaping in April. Trees have been ordered.

Zoo Improvements:

PROJECT COMPLETE

Museum Bridge:

PROJECT COMPLETE

Garden Bridge:

SCOPE: Replace bridge on Garden Ave.
BUDGET: $ 1,500,000
FUNDING SOURCE: City
EST. COMPLETION: October 2016
PROJECT STATUS: 10%

Preliminary survey and site review completed. **Project on Hold Awaiting Funding.**

Street Improvements:

SCOPE: Perform street improvements to various streets throughout Roswell.
BUDGET:

N. Main from Country Club to Berrendo	$	1,800,000.00
S. Sunset from Hobbs to Poe	$	1,705,028.00
Union and Washington from Brasher to Jaffa	$	1,682,000.00

PROJECT COMPLETION:

N. Main from Country Club to Berrendo	100%
S. Sunset from Hobbs to Poe	100%
Union and Washington from Brasher to Jaffa	0%

Country Club/Main Traffic Signal:

SCOPE: Upgrade traffic signals at Country Club and Main.
BUDGET: $ 675,000
FUNDING SOURCE: City
EST. COMPLETION: July 2016
PROJECT STATUS: 10%

Preliminary survey and site review completed. ON HOLD Funding was Pulled**. Taken off HOLD design complete currently obtaining right of way easement.**

WWTP Headworks:

PROJET COMPLETE

Remote Read Water Meters Audit:

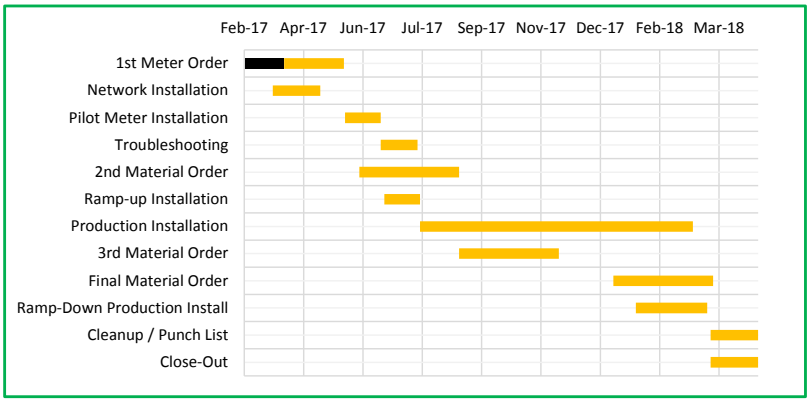
PROJET COMPLETE

Remote Read Water Meters:

SCOPE: Upgrade meter reading system.
BUDGET: $ 19,853,557
FUNDING SOURCE: Joint Utility Revenue Bond Ordinance 16-22
EST. COMPLETION: March 2018
PROJECT STATUS: 5%

12/8/16 City Council approved 8-1 Resolution 16-80 Vendor Selection. City Council approved 9-0 Ordinance 16-22 Joint Water & Sewer Improvement Revenue Bonds Final Reading 1/12/17. Contract Signed #2017-003 Signed 2/1/2017.

Phase	% Complete
1st Meter Order	40%
Network Installation	0%
Pilot Meter Installation	0%
Troubleshooting	0%
2nd Material Order	0%
Ramp-up Installation	0%
Production Installation	0%
3rd Material Order	0%
Final Material Order	0%
Ramp-Down Production Install	0%
Cleanup / Punch List	0%
Close-Out	0%



Land Acquisition:

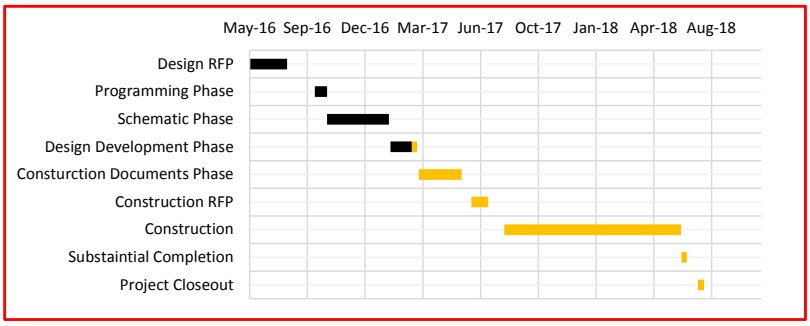
Funding pulled / Pending Funding Availability

Convention Center

SCOPE: Design Remodel Addition
BUDGET: $ 400,000
Encumburance $ (365,410)
Change Orders $ -
Remaining Bal $ 34,590
FUNDING SOURCE: Hotel Convention Center Fee
EST. COMPLETION: February 2017
PROJECT COMPLETION: 30%

PO Issued and Sent 8/15/16. Kick-off meeting 9/14. Design team performed site evaluation 10/5. Presented design at 5/11/17 Council Meeting.

Phase	% Complete
Design RFP	100%
Programming Phase	100%
Schematic Phase	100%
Design Development Phase	80%
Consturction Documents Phase	0%
Construction RFP	0%
Construction	0%
Substaintial Completion	0%
Project Closeout	0%



N. Main Project (Berrendo to Pine Lodge)

SCOPE: Mil-Inlay & ADA
BUDGET: $ 1,900,000
FUNDING SOURCE: $1,615,000 DOT $285,000 City
EST. COMPLETION: 7/1/2017
PROJECT COMPLETION: 40%

Open Bids 10/25/16 Awarded at 12/8 City Council Construction Start 1/17

Edgewood Small Diameter Waterline Project

SCOPE: Replacement of small diameter waterlines in the Edgewood Neighborhood.
BUDGET: $ 1,000,000
FUNDING SOURCE: 2016 City Budget
EST. COMPLETION: 10/1/2017
PROJECT COMPLETION: 20%

Design with HDR at 60% (review 3/17/17). Survey complete.

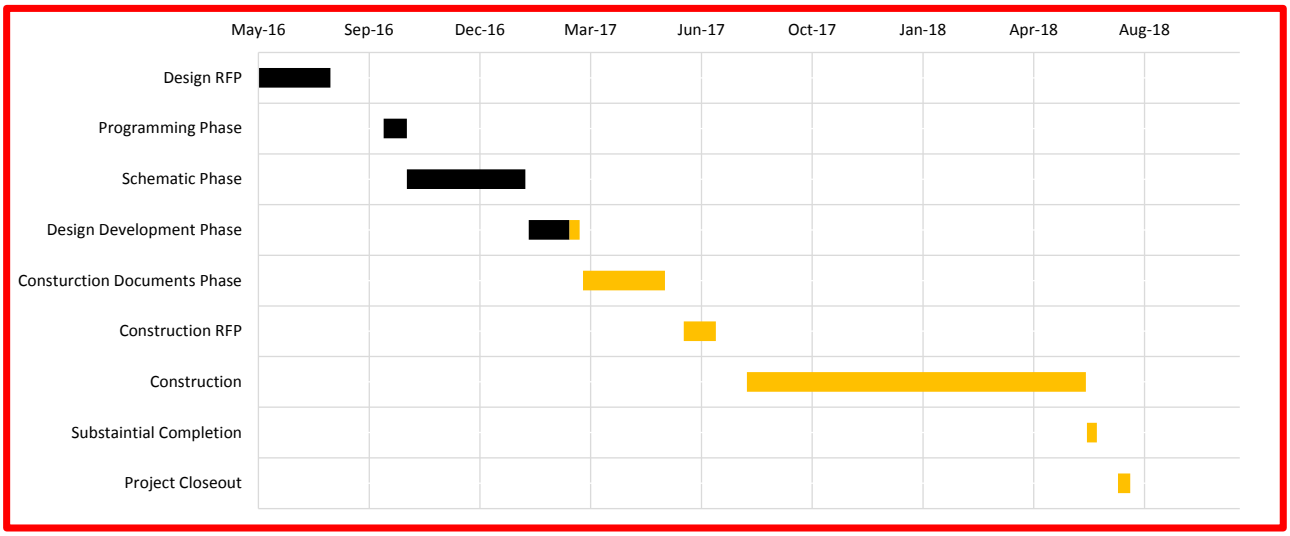
48" Waterline Project

SCOPE: Replace 4,500' of 48" Waterline on Countryclub Rd.
BUDGET: $ 3,000,000
FUNDING SOURCE: EPA Water Loan (75% forgiveness) 2016 City Budget
EST. COMPLETION: 10/1/2017
PROJECT COMPLETION: 30%
Open Bids 11/22/2016 construction to start 1/2017. Contractor Selected. Pre-Con 3/9/17

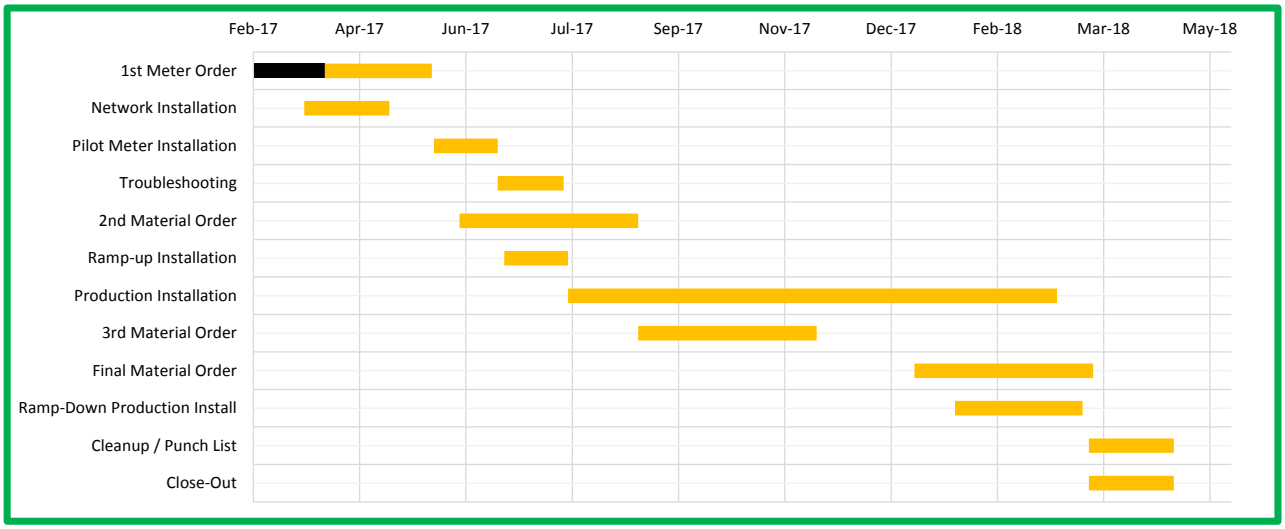
North Union - 2nd to 8th

SCOPE: Pavement Rehab & ADA
BUDGET: $ 1,500,000
FUNDING SOURCE: $325,000 M.A.P. Funding & 2016 City Budget
EST. COMPLETION: Summer 2017
PROJECT COMPLETION: 10%
Design at 90% goes to bid Spring 2017.

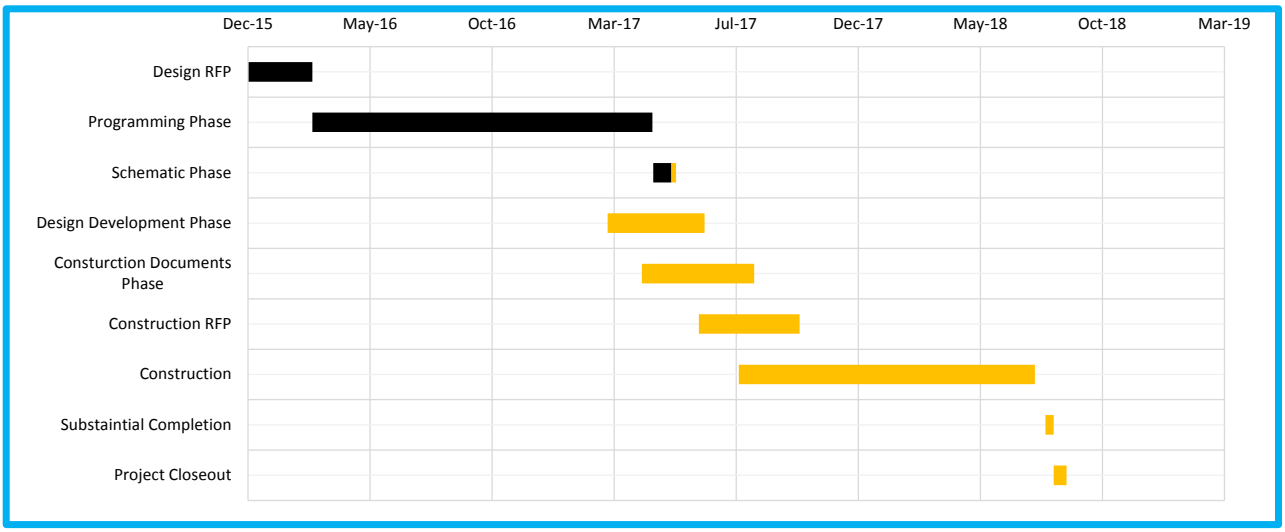
Convention Center



Remote Read Water Meters



Recreation Center



CITY OF ROSWELL
Infrastructure Committee
Large Conference Room, City Hall
425 N. Richardson, Roswell, NM 88201
Monday, April 24, 2017 at 2:00 p.m.

ACTION REQUESTED:	Update of Chaves County Detention Pond Request.
BACKGROUND:	Chaves County is interested in completing a new drainage pond in the area of Hobson Road and Old Dexter Highway. The size is approximately 9.79 acres. The site is located on the Tweedy Farms property that is currently being leased to Dean Sons. Staff to met with Mr. Sons and and will look to revise the lease as needed to accommodate the pond. The County hired Occum Engineering to finalize and oversee the construction. Attached is final draft of pond which will be discussed with Dean Sons.
FINANCIAL CONSIDERATION:	As presented by Occum Engineering, all associated costs would be borne by Chaves County. A pond would decrease the amount of acreage available to Tweedy Farm lease and would likely reduce monetary terms of the lease.
LEGAL REVIEW:	None at this time
BOARD AND COMMITTEE ACTION:	Infrastructure Committee is being updated and opportunity for discussion.
STAFF RECOMMENDATION:	City Staff to meet with Dean Sons, prepare lease change recommendations, and report back to Infrastructure for final consideration and review.

FRANCISCO SALVARREY
NEW MEXICO
20287
PROFESSIONAL ENGINEER

NO.	REVISION DESCRIPTION	DATE	BY
1			
2			
3			

CHAVES COUNTY
HOBSON ROAD

DETENTION POND LAYOUT

Occam Engineers Inc.

JOB NO: CHA 1601
DATE: April 2017
SHEET 1 of 1 NO: 14

Z:\PROJECTS\CHA-1601X CHAVES COUNTY HOBSON ROAD\DESIGN\ACAD\POND LAYOUT FOR CITY.DWG 4/4/17

CITY OF ROSWELL
Infrastructure Committee
Large Conference Room, City Hall
425 N. Richardson, Roswell, NM 88201
Monday, April 24, 2017 at 2:00 p.m.

ACTION REQUESTED: Consider donation of property from the Roswell Library Foundation. This will include discussion and any direction of this matter to be requested of staff.

BACKGROUND: Troy Hays of the Roswell Library Foundation requested consideration of property donation by the Foundation to the City of Roswell. This property is east of alley from the Roswell Public Library and fronts N. Richardson Ave. Mr. Troy Hays has requested an opportunity to present in person to Infrastructure Committee.

Attached is correspondence and aerial photos for review.

FINANCIAL CONSIDERATION: None at this time.

LEGAL REVIEW: Not Applicable

BOARD AND COMMITTEE ACTION: Open discussion for this Committee and to provide direction to staff if presented donation will be considered.

STAFF RECOMMENDATION: Proceed as directed by Committee.

In summary, the Roswell Library Foundation wants to give the land described in Exhibit I to the City of Roswell for the benefit of the Roswell Public Library.

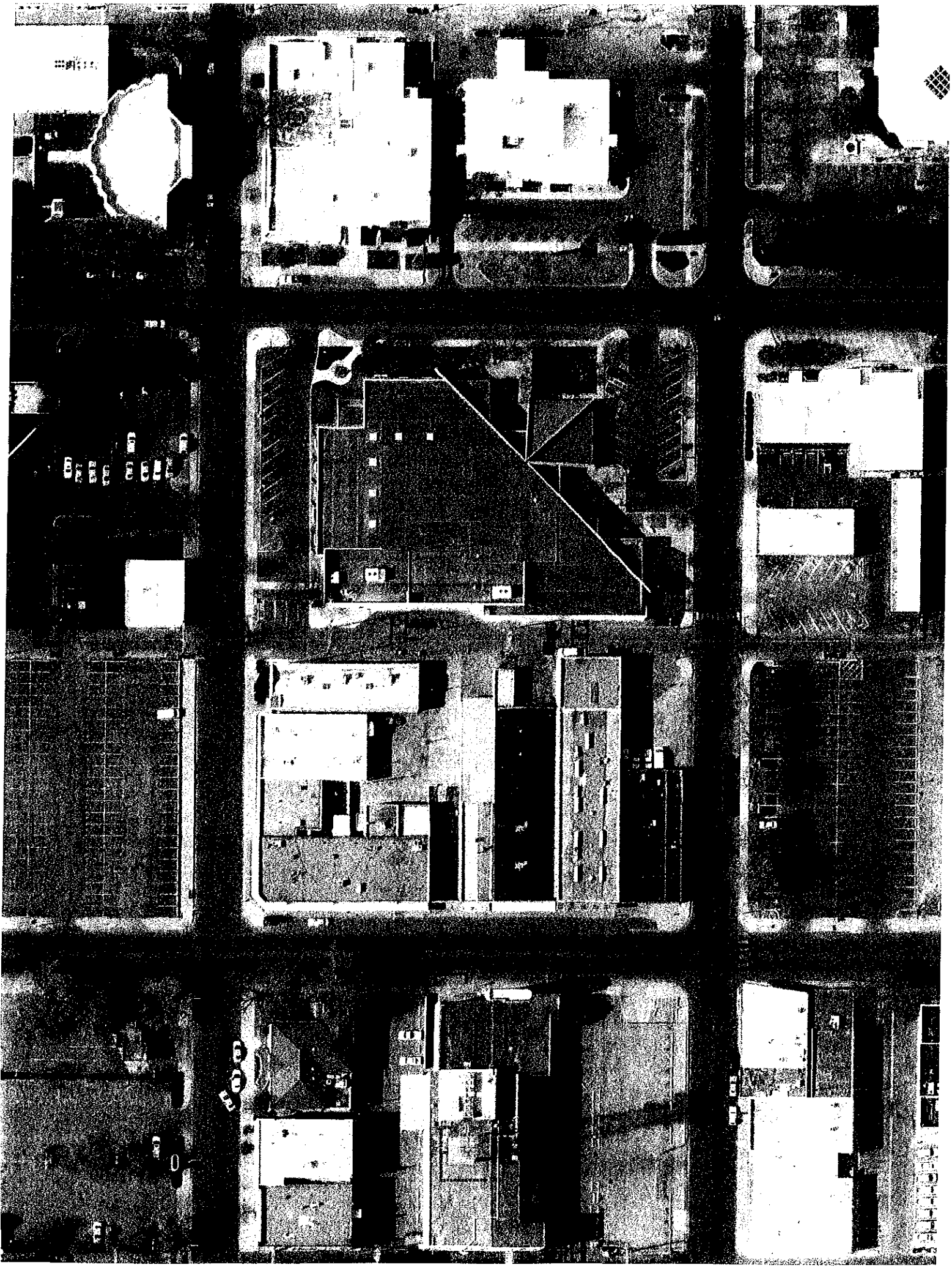
The process to complete this bequest has begun and could be concluded within six months. At such conclusion, the City would own the land subject only to the covenant to benefit the Library and a lease, to current owners, expiring in eight years. In 2025, the City's ownership, including unrestricted possession, will be complete and subject only to the covenant with the Library.

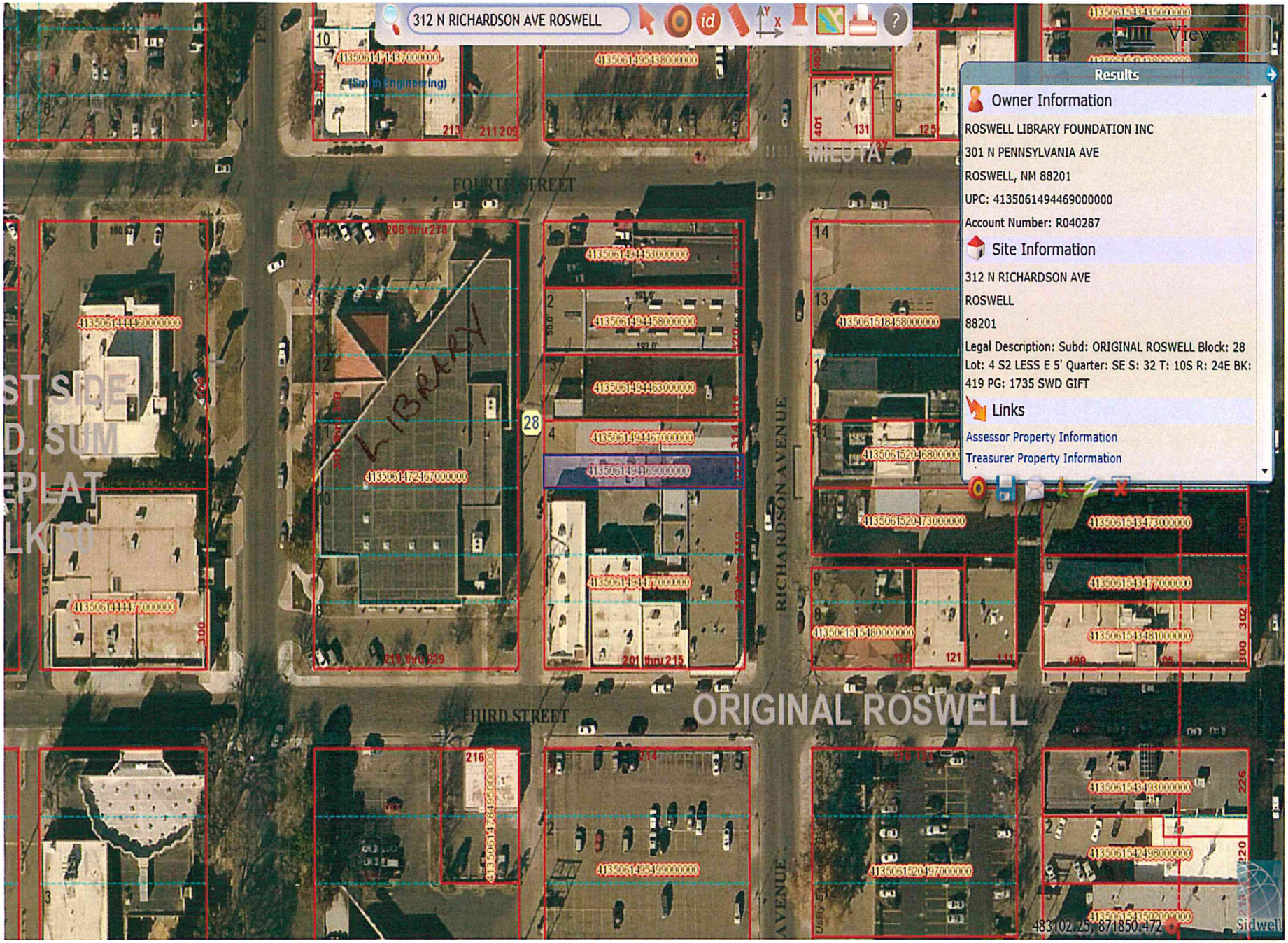
The Library Foundation respectfully requests that the City approve this bequest and understands that such approval would be conditioned on approval of conveyance and closing documents, the lease and other documentation concerning the City.

Other than the approval, the Foundation is not requesting any funding or performance from or by the City and sincerely appreciates the time and consideration afforded this matter.

The Foundation also wishes to acknowledge and thank their financial supporters in Roswell who have made this bequest possible and all the current and past members of the Roswell Library Foundation who have worked to accomplish this objective for more than thirty years. This bequest is offered on their behalf.

To proceed, The Foundation has authorized Troy Hays to coordinate, respond, elaborate and otherwise facilitate this bequest. Troy may be contacted at troy@troyhays.net, (575)622-5544, PO Box 1456-88202 or 1400 North Kentucky-88201.




312 N RICHARDSON AVE ROSWELL
Results
Owner Information
ROSWELL LIBRARY FOUNDATION INC
301 N PENNSYLVANIA AVE
ROSWELL, NM 88201
UPC: 4135061494469000000
Account Number: R040287
Site Information
312 N RICHARDSON AVE
ROSWELL
88201
Legal Description: Subd: ORIGINAL ROSWELL Block: 28 Lot: 4 S2 LESS E 5' Quarter: SE S: 32 T: 10S R: 24E BK: 419 PG: 1735 SWD GIFT
Links
Assessor Property Information
Treasurer Property Information
FOURTH STREET
THIRD STREET
RICHARDSON AVENUE
MILO YA
LIBRARY
ORIGINAL ROSWELL
28
Sidwell

CITY OF ROSWELL
Infrastructure Committee
Large Conference Room, City Hall
425 N. Richardson, Roswell, NM 88201
Monday, April 24, 2017 at 2:00 p.m.

ACTION REQUESTED: Consider award of RFP-17-003, Project Development Services for RIAC Water Reservoirs to Tank Industry Consultants, Indianapolis, Indiana corporate office, El Paso, Texas regional office.

BACKGROUND: On March 28, 2017 Requests for Proposals were received by the City. Three RFPs were submitted, firms included:
Souder Miller & Associates – Roswell Office
Occam Engineers Inc. – Roswell Office
Tank Industry Consultants – El Paso Office.

Based on review of RFP packages of March 28, 2017 and interviews from all 3 teams on April 12, 2017, the team of Tank Industry Consultants was scored the highest and selected as best suited to provide requested Project Development Services.

Award to Tank Industry Consultants will allow City to negotiate for Project Development Services. If suitable terms for services can't be agreed upon, then City would proceed to negotiate with 2nd highest scored, Souder Miller & Associates.

FINANCIAL CONSIDERATION: Funding for design is from Water Production Department.

LEGAL REVIEW: Any contracts would be reviewed and approved by the City Attorney.

BOARD AND COMMITTEE ACTION: Consider award of RFP-17-003, Project Development Services for RIAC Water Reservoirs to Tank Industry Consultants, Indianapolis, Indiana corporate office, El Paso, Texas regional office.

STAFF RECOMMENDATION: Award of RFP and proceed to negotiate terms with Tank Industry Consultants.

CITY OF ROSWELL
Infrastructure Committee
Large Conference Room, City Hall
425 N. Richardson, Roswell, NM 88201
Monday, April 24, 2017 at 2:00 p.m.

ACTION REQUESTED: Consider Resolution 17-18, in support of City of Roswell Americans with Disabilities Act (ADA) Transition Plan Update, which is required by the New Mexico Department of Transportation (NMDOT).

BACKGROUND: The NMDOT is requiring the City of Roswell update the ADA Transition Plan. Last update was 2011. The ADA update is to be completed in 2017. Prior to completed ADA Transition Plan, the NMDOT requires a Resolution of Support. Having an ADA Transition Plan is a requirement for continued funding consideration by NMDOT.

Attached is draft Resolution 17-18 for review. Included is Milestones attachment which is required with Resolution.

Engineering commenced ADA Transition Plan update in October 2016. Public input is required and based on input, completing updates for draft review and completion of process in 2017.

FINANCIAL CONSIDERATION: None at this time.

LEGAL REVIEW: None at this time

BOARD AND COMMITTEE ACTION: Consider Resolution 17-18 for support of ADA Transition Plan, which if approved by Council of May 11, 2017 would be forwarded to NMDOT.

STAFF RECOMMENDATION: Approval of Resolution of 17-18 and continue with ADA Transition Plan to be submitted no later than December 15, 2017.

RESOLUTION 17-18

APPROVAL OF A CITY OF ROSWELL AMERICANS WITH DISABILITIES ACT TRANSITION PLAN UPDATE MILESTONE SCHEDULE

WHEREAS, a City of Roswell Americans with Disabilities Act (ADA) Transition Plan Update is required by the New Mexico Department of Transportation (NMDOT);

WHEREAS, as part of the ADA Transition Plan Update, NMDOT requires an ADA Transition Plan Update Milestone Schedule to be approved by the governing body of a municipality;

WHEREAS, the City of Roswell has created the ADA Transition Plan Update Milestone Schedule, attached as Attachment A.

BE IT RESOLVED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO:

The attached ADA Transition Plan Update Milestone Schedule is hereby approved by the City Council, and the City Manager is authorized to send a certified copy of this resolution to the New Mexico Department of Transportation.

PASSED, ADOPTED, SIGNED AND APPROVED this 11th day of May 2017.

_____
Dennis Kintigh, Mayor

CITY SEAL

ATTEST:

DRAFT

_____
Sharon Coll, City Clerk

City of Roswell ADA Transition Plan Update 2017

Milestones

Milestone	**Task**
November 2016	Submit Milestone Schedule – 1st Draft Milestones
December 2016-December 2017	Continuously update Recent/Pending Project Section of Existing 2011 ADA Transition Plan to show recent upgrades and future planned projects.
January 2017	Research ADA Transition Plan Updates from other communities and determine which concepts are relevant to the City of Roswell Plan
June 2017	Draft Grievance Procedure & Public Meeting Input
June 2017	Update of Self-Evaluation and public input.
July 2017	Milestone Report – written follow up on status of milestones
October 2017	Draft ADA Plan review, Identify the official responsible for implementation of the plan. Inform others with authority about the update.
December 15, 2017	Submit ADA Transition Plan Update. Submit ADA Grievance Procedure.

CITY OF ROSWELL
Infrastructure Committee
Large Conference Room, City Hall
425 N. Richardson, Roswell, NM 88201
Monday, April 24, 2017 at 2:00 p.m.

ACTION REQUESTED: Consider Resolution 17-19 in support of N. Union Ave. project number MAP-7605(900), CN L200314. This is N. Union Ave. from 2nd St. to 8th. St.

BACKGROUND: City entered into MAP agreement to complete this project by June 30, 2017. Resolution 17-19 is support resolution to extend the date to November 15, 2017. Engineering Department has been working with the New Mexico Department of Transportation's District 2 Staff for extension. Funding involved is $315,283 from NMDOT.

Project development of this project is behind schedule. This project was advertised for bidding on April 16, 2017. Bids will be opened May 9, 2017. Recommendation for award will be brought to Infrastructure of May 15, 2017 and City Council of June 8, 2017.

Work would commence in July 2017 and be completed in 3 months.

FINANCIAL CONSIDERATION: None at this time.

LEGAL REVIEW: None at this time.

BOARD AND COMMITTEE ACTION: Consider Resolution 17-19 in support of N. Union Ave. project number MAP-7605(900), CN L200314. This is N. Union Ave. from 2nd St. to 8th. St.

STAFF RECOMMENDATION: Approval of Resolution 17-19, and amend agreement with NMDOT. Project to continue as scheduled.

RESOLUTION NO. 17-19

A RESOLUTION OF THE CITY OF ROSWELL, NEW MEXICO TO PARTICIPATE IN IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINSTERED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR A PROJECT LOCATED ON UNION AVENUE BETWEEN WEST 2nd STREET AND WEST 8th STREET PROJECT.

WHEREAS, the City of Roswell and the New Mexico Department of Transportation desire to enter a Cooperative MAP Agreement; and

WHEREAS, the total cost of the project will be $1,200,000 to be funded in proportional share by the parties hereto as follows:

a. New Mexico Department of Transportation's share shall be 26.3% or $315,383.00

b. City of Roswell proportional matching share shall be 73.7% or $884,617.00

TOTAL PROJECT COST IS $1,200,000.00

The City of Roswell shall pay all costs which exceed $1,200,000

NOW THEREFORE, **BE IT RESOLVED** by the Governing Body, the City Council of the City of Roswell, New Mexico, that:

1. The project for this Cooperative agreement is adopted and has a priority standing.
2. This agreement terminates on June 30, 2018 and the City of Roswell incorporates all the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.
3. The City of Roswell hereby authorizes and approves entrance into Cooperative MAP Agreement Project Number MAP-7605(900), Control Number L200314 with the New Mexico Department of Transportation for LGRF Project for year 2017-2018 to plan, design, construct, reconstruct, rehabilitate, and improve drainage on Union Avenue between West 2nd Street and West 8th Street in the City of Roswell, New Mexico.

PASSED, ADOPTED, SIGNED, AND APPROVED THIS 11TH day of May 2017.

CITY OF ROSWELL, NEW MEXICO

_____

By: Dennis Kintigh, Mayor

Attest:

Draft

_____

Sharon Coll, City Clerk