South Park Cemetery Board Agenda
Tuesday, April 18, 2017 at 4:00 p.m.
Conference Room at South Park Cemetery

Board President: Jack Ferguson
Board Vice President: Jim Bloodhart
Board Members: Jake Trujillo, Tommy Weathers

A. Call to Order

B. Roll Call

C. Approval of the Agenda

D. Approval of the minutes

1. Consider approval of the March 21, 2017 minutes.

E. Action

F. Non-Action Items

2. Welcome New Board Member- Jack Ferguson
3. Discussion Decoration Policy Sign at the General Douglas McBride Veteran's Cemetery- Ruben Esquivel

G. Other Business

H. Public Comments

I. Adjourn

Next Meeting: May 16, 2017

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council. The Council, acting as attendees to an informational presentation, will not be discussing public business and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: 4/13/2017

Minutes of the Cemetery Board Meeting
Tuesday, January 17, 2017

REGULAR MEETING 4:00 P.M

Committee Member Present:	Jack Ferguson, President Jim Bloodhart, Vice President Jake Trujillo, Member
Committee Members Absent:	Tommy Weathers, Member
Staff Present:	Tim Williams, Parks and Recreation Director Ruben Esquivel, Cemetery Superintendent Daisy Diaz, Cemetery Administrative Assistant
Others Present:	Juan Oropesa, City Councilor

Call to Order
The meeting was called to order at 4:05 p.m. by President, Jack Ferguson. Committee members Trujillo, and Bloodhart were present.

Approval of Agenda
Mr. Bloodhart moved to approve the agenda as presented. Mr. Trujillo was the second. A voice vote was unanimous and the motion carried, the March 21, 2017 agenda was approved.

Approval of Minutes
Mr. Trujillo made a motion, seconded by Mr. Bloodhart, to approve the minutes of the January 17, 2017 meeting. A voice vote was unanimous and the motion carried.

Action Items
None

Non-Action Items
2. Discussion Board Member Candidate-Jack Ferguson
Jack Ferguson mentioned to the board that one of the candidates to fill the Secretary position is Vice President of Operations at Anderson Bethany Funeral Home and Crematory. Another candidate mentioned was Gabriel Casaus manager at Lagrone Funeral Chapel. Final decision will be made by the mayor, but all board members agreed that both candidates would be a good fit for the board.

3. Sexton's Report-Ruben Esquivel
Ruben Esquivel reported that there had been a total of 47 services in the month of February. It has been the largest amount of services in at least the past ten years.

4. Bookkeeper's Report- Daisy Diaz
Daisy Diaz stated that February 2017 has been the highest in revenue also in the past ten years. With a total of 3 transfers, 6 payoffs, 8 lot sales, and 2 new contracts.

5. Decoration Guidelines-Ruben Esquivel
Ruben Esquivel would like ideas to set a time period in the decoration policies in which it would allow any holiday decorations to be allowed for only a certain period of time. Doing so would alleviate the amount of decorations placed, and neatness of the cemetery. The public would have to be informed of such changes either by the newspaper, social media, and/or news release informing the public of such decoration changes.

6. Discussion on Cemetery Roads- Ruben Esquivel
Ruben Esquivel stated the city will use $50,000.00, and millings given by the state to pave some new roads. The street department will be doing the road work, and has already begun leveling the area where the new roads will be including some roads in between.

7. Discussion on Parking at the General Douglas McBride Veteran's Cemetery- Ruben Esquivel
Ruben Esquivel mentioned he would like some ideas on how to make parking for the handicap public attending a veteran service more convenient. The amount of vehicles allowed in the service area is limited to the coach and immediate family. One idea was to try a drop off and pick up method meaning vehicles that have handicap people would be allowed to drop off at the service area before the service and picked up after. Another idea for the handicap that drive themselves would be to have assigned handicap parking on the West and East side of the entrance designated only for handicapped public. Mr. Esquivel stated he would look more into these ideas.

Other Business
None

Public Comments
None

Adjourn
The meeting was adjourned at 5:20 p.m.

Next Meeting Date
Next meeting to be held April 18, 2017 at 4:00 p.m.