AGENDA
Ambulance Administrative Oversight Committee
Tuesday, January 24, 2017 at 1:00 p.m.
Roswell Fire Department Conference Room
200 S. Richardson Ave.
Roswell, NM 88203

Call to Order

Approve Agenda

Approve Minutes - Request approval of the minutes from July 19, 2016 meeting and October 18, 2016 meeting.

Regular Items
None

Other Business / Non-Action Items / Information Items / Reports

1. Superior Ambulance Report and Discussion

Public Comment

Adjourn

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council. The Council, acting as attendees to an informational presentation, will not be discussing public business and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: 1/19/2017

City of Roswell
Ambulance Administrative Oversight Committee

Minutes
Fire Department Conference Room
July 19, 2016 1:00 p.m.

Members Present: Mike Mathews, Chris Archuleta, Devin Graham, Rick Ross for Roswell regional

Members Absent: Art Sandoval, Dr. Tom Wulf, Angelo Gurule

Others present: Mary Romos

1. **Call to Order**
   The meeting was called to order by Mike Mathews at 1:02 p.m.

2. **Approval of Minutes**
   Devin Graham moved to approve the April 19, 2016 minutes. Chris Archuleta was the second. A voice vote was unanimous and the motion carried.

3. **Superior Report**
   *Mr. Archuleta handed out and explained the Summary Responses Operations Data Report. Collection rates and responses were discussed. Along with a request for service and total transports report.

4. **Information Items**

   * Discussed staffing issues, 3 new medics graduating soon and 2 medics transferring from Albuquerque to Roswell, transfers, training, hiring and retention.
   * Update on office building and purchase of property on Deming and location on north side.
   * Discussed CEU training on line and in-house training.
   * Discussed radio upgrade.

Meeting Adjourned at 1:34 p.m.

Next meeting will be October 18, 2016 at 1:00 p.m. Fire Station 1.

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City of Roswell
Ambulance Administrative Oversight Committee

Minutes
Fire Department Conference Room
October 18, 2016 1:00 p.m.

Members Present: Mike Mathews, Chris Archuleta, Angelo Gurule, Shawna Shilaikis
Members Absent: Devin Graham, Art Sandoval, Mary Ramos, Tom Wulf,
Others present: Eric Mann, Robert Sanchez

1. **Call to Order No Quorum**
   Meeting called to order at 1:10 p.m. NO QUORUM meeting adjourned at 1:11p.m.

2. **Superior Report**
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3. **Information Items**

4. Next meeting January 17, 2017 @ 1p.m. Fire Station One

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