



CITY OF ROSWELL RESIDENTIAL WATER SERVICE APPLICATION

415 N. Richardson • PO Box 1838 • Roswell, NM 88202-1838
Phone: (575) 624-6711 • ROSWELL-NM.GOV

Name: _____ Service Request Date: _____

Service Address: _____ City/State: _____

Zip Code: _____ Phone: _____ Work Phone: _____ Email: _____

Billing Address: _____ City/State: _____ Zip Code: _____

Drivers License State/Number: _____ Exp Date: _____ **Verified By:** _____

Drivers License State/Number: _____ Exp Date: _____ **Verified By:** _____

Other Current ID: _____ **Verified By:** _____

Social Security Number: _____ DOB: _____ **Verified By:** _____

Own/Buying: _____ Renting: _____ Landlord Name/Phone Number: _____

Employer/Source of Income: _____

Spouse Name (if applicable): _____ Phone: _____

Spouse Employer/Source of Income: _____ Work Phone: _____

If Relocating:

Current Service Address in Roswell: _____

Termination Date: _____ Location Number: _____

In order for water service to be turned on, all faucets, washer connections, etc. must be turned off. Water will not be connected if there is an issue within the building. The service personnel are not allowed to go inside the place of business.

ESignature and Title _____ Date _____

(By signing the application you are responsible for monthly billing until service is officially canceled. Tenants - Please be aware that owners will be contacted if account becomes delinquent or mail is returned.)

I understand that I will be charged if water has been used prior to checking into water services. _____
Initials

or email form directly to ROSWATERCS@ROSWELL-NM.GOV or you can print the form and take it to the Water Billing Department, **415 N Richardson Ave.**

FOR OFFICIAL USE ONLY

Back Charge Date: _____ Reviewed By: _____ Date: _____ Service Start Date: _____

Deposit: _____ \$: _____ Cash: _____ Check: _____ Credit Card: _____ Receipt: _____

Rental Agreement: _____ HUD/Closing Docs: _____ Co Assessor Site: _____ Other: _____

Cust#: _____ LOC#: _____ Cust Name as listed on ID: _____