



CITY OF ROSWELL

COMMERCIAL WATER SERVICE APPLICATION

415 N. Richardson • PO Box 1838 • Roswell, NM 88202-1838

Phone: (575) 624-6711 • ROSWELL-NM.GOV

Service Request Date: _____

New Service Address: _____ City/State: _____

Zip Code: _____ Owner/Manager Name: _____

Phone: _____ Email: _____

Business Name: _____ Type of Business: _____

Own/Buying: _____ Renting: _____ Landlord Name/Phone Number: _____

DBA/Sole Proprietor/Commercial/Partnership: _____

Billing/Mailing Address (if different from service address): _____

City/State: _____ Zip Code: _____

If Relocating:

Current Service Address in Roswell: _____

Termination Date: _____ Do Not Terminate: _____ Location Number: _____

In order for water service to be turned on, all faucets, washer connections, etc. must be turned off. Water will not be connected if there is an issue within the building. The service personnel are not allowed to go inside the place of business.

ESignature and Title

Date

Print Name

I understand that I will be charged if water has been used prior to checking into water services.

Initials

or email form directly to **ROSWATERCS@ROSWELL-NM.GOV** or you can print the form and take it to the Water Billing Department, **415 N Richardson Ave.**

FOR OFFICIAL USE ONLY

Back Charge Date: _____ Reviewed By: _____ Date: _____ \$: _____ Deposit: _____

Cash: _____ Check: _____ Credit Card: _____ Fed/State ID#: _____ LOC#: _____

Cust#: _____ DOB: _____ State/DL#: _____ Expiration Date: _____