



Museum Manners and Tips for a Successful Visit

For Teachers and Chaperones:

- Please park in the shared lot for the Civic Center and Museum on the South side of the building, a museum staff member will greet you on the bridge.
- Be sure to count your students before you arrive and before you leave the museum.
- Students must remain in chaperoned groups before, during, and after the tour. This includes galleries, the gift shop, and near the museum entrance.
- Please join in discussions, encourage student participation, and help students relate museum activities to what they have been studying in the classroom.
- Teachers and chaperones are responsible for maintaining discipline as you would in the classrooms. Please set a good example for students to model.
- For their own security, please be sure students know the names of the adults in charge of their own groups.
- Please be mindful of your students and where they are in the gallery, help to ensure they are not leaning against walls or touching artwork or objects.
- Please no texting or phone calls during the tours. No flash photography.

For Students:

- If possible, leave coats, backpacks, and large bags at school or on the bus. They may not be taken into the galleries and can be placed in lockers at the entrance of the museum.
- Please do not text or make phone calls during the tour.
- For your safety, please walk, don't run.
- Students must stay with their teachers or chaperones at all times during their visit.
- Be respectful and kind to the volunteer docent (guide) leading your group.
- Questions and comments are encouraged! Please raise your hand when you want to speak and listen quietly when others are talking. Use your polite "inside voice".
- To keep our museum objects and artwork safe, please do not bring food or drink into the galleries.