



BOARD OF TRUSTEES MEETING AGENDA

Monday, June 17, 2019 at 4:00 PM

Bassett Auditorium at RMAC

1011 N. Richardson Street

Roswell, NM 88201

Chair: Cymantha Liakos

Members: Anne Baker, Jamie Barnes, Donovan Fulkerson, Peggy Krantz, Priscilla Ornelas, Jessica Parham, Kay Cargill Jenkins, Lorrina Segovia, Bill Siders, and Valli West.

City Council Liaison: Barry Foster

RMAC Staff Coordinator: Caroline Brooks, Executive Director

RMAC Foundation: Cindy Torrez, Executive Director

- A. Call to Order
- B. Roll Call

ACTION ITEMS:

- C. Approval of Agenda
- D. Approval of the May 20, 2019 meeting minutes
- E. Election of BOT President and Vice President
- F. Discussion and consider approval new Library Policy
- G. Discussion and consider approval Tom Stokes accession
- H. Discussion and consider approval of Collections Working Group meeting time and date

INFORMATION ONLY ITEMS:

- I. Membership/Event Report
- J. Director's Report
- K. RMAC Foundation Report
- L. Chair's Remarks and Board Announcements
- M. Public Comment
- N. Adjourn

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 19-37.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: **June 14, 2019**

**ROSWELL MUSEUM AND ART CENTER
MINUTES OF THE BOARD OF TRUSTEES MEETING
Monday, May 20, 2019**

DRAFT DOCUMENT

REGULAR MEETING AT 4:00 p.m.

A. CALL TO ORDER

Chair Cymantha Liakos called the meeting of the Board of Trustees to order at 4:00 p.m.

B. ROLL CALL

The annual meeting of the Board of Trustees convened with members Cymantha Liakos, Donovan Fulkerson, Bill Siders, Jessica Parham, Kay Cargill Jenkins, Peggy Krantz, Jamie Barnes, Lorrina Segovia, Priscilla Ornelas and Valli West being present. A quorum was established with member Anne Baker being absent.

Staff present: Caroline Brooks, Executive Director; Wendy Cook, Communications and Events Coordinator; and Cindy Torrez, Executive Director RMAC Foundation.

Community members present: none.

C. APPROVAL OF AGENDA

Member Parham motioned to approve the agenda. Member Segovia seconded. A voice vote was unanimous, and the motion passed with member Baker being absent.

D. APPROVAL OF MINUTES

Member Parham motioned to approve the minutes for the April 15, 2019, annual board meeting. Member West seconded. A voice vote was unanimous, and the motion passed with member Baker being absent.

E. MEMBERSHIP/ATTENDANCE REPORT

Director Brooks shared that the new membership fee and level structure has been approved by the city council. Next step is the review of a new proposed membership policy that has been emailed to the membership working group for review. Director Brooks also reviewed the April membership and attendance report.

FOR THE RECORD: Member Anne Baker joined the meeting at 4:15p.m.

F. DIRECTOR'S REPORT

1. Family After Hours

The Museum partnered with RISD's Arts Connect Program to present a free night of family-friendly, New Mexico-themed art activities on Thursday, May 9 from 5-8 pm at the Museum. In addition to our standard forms of advertising, RISD helped tremendously including robocalls, distributing flyers to classes, partnering on radio and newspaper interviews, and distributing yard signs and banners. 570 visitors attended the event.

2. Renovation Update

A request was made for capital monies for the schematic and engineering phase of the proposed renovation project for the FY2020 budget. Capital funds are currently not being allocated for FY2020 until a balanced budget can be determined.

3. Gratton Workshop + Brown Bag Talk

Houston-based artist Natasha Bowdoin will be presenting a Gratton Workshop on the topic of collage on June

8-9. Known for her cut paper and collage-based work, Bowdoin investigates the potential intersections of the visual and the literary, channeling the experience of reading into the activity of drawing, while reimagining our relationship to the natural world. Natasha will be presenting a Brown Bag Talk on Friday, June 7 at noon.

4. July Apollo Celebrations

The Museum will be participating in a Global Launch Day on July 16 at 9 am outside the planetarium, before the start of space camp. July 16 marks the 50th anniversary of the launch of the Apollo 11 mission to the Moon. To close out the moon landing anniversary, we will be hosting a movie under the stars on July 20 with the film Space Camp, Moon gazing with the Astronomy Club and some hands-on activities. Both celebrations are free and open to the public. Parks and Recreation are helping to partner on the July 20 celebration.

5. Summer Guide

The City's Public Affairs Department helped coordinate a summer guide newspaper insert that will be distributed to approximately 3,000 households. Participating departments were the zoo, parks and recreation, the library and museum.

6. Akiko Jackson RAiR Opening and Lecture

Akiko Jackson's lecture and reception will take place on Friday, May 24 beginning at 5:30 pm. Akiko explores cultural identity through mixed media installations utilizing materials such as ceramics, metal, fabric and synthetic hair.

7. Summer Camps

The Museum will be presenting week-long art camps during the month of June for grades pre-K to 8th. This new program will offer a wide-variety of creative media and concepts to explore including upcycled clothing, recycled material sculptures, musical instruments, dinosaurs, printmaking explorations, and puppet theatres. In July, Space Camp will return for grades 3-6 in which students will explore constellations and make rockets to launch.

8. Planetarium Shows

The Planetarium will present a summer show schedule from June 1-August 3 with shows on Tuesday nights at 7 pm and Wednesday through Saturday at 2 and 3:30 pm.

G. RMAC FOUNDATION REPORT

Executive Director Torrez shared that the Foundation Board held its annual meeting in May, board positions rotate up and the new fiscal budget is in place.

K. CHAIR'S REMARKS AND BOARD ANNOUNCEMENTS

Chair Liakos shared that the BOT is due to elect and/or renew the chair and vice-chair positions. Those interested should express their interest before the June board meeting when an election will be held.

L. PUBLIC COMMENT

None.

M. ADJOURN

Member West motioned to adjourn. Member Baker seconded. A voice vote was unanimous, and the motion passed. The meeting adjourned at 4:30 p.m.



**Director's Report to the RMAC Board of Trustees
June 17, 2019 Board Meeting
Submitted by: Caroline Brooks, Executive Director**

9. New Staff

We have two new staff joining the Museum. Julia Pope began June 7 as the Museum Preparator, replacing Jim Wheeler who moved to Oregon after a short, but well-appreciated tenure at the Museum. Julia grew up on the Gulf Coast of Florida and has volunteered and worked for museums for six years, including most recently as an assistant preparator at the Museum of Contemporary Art in Los Angeles. She received her Bachelor's degree in Studio Art from the New College of Florida with a focus on sculpture.

Flannery Barney is starting at the Museum on July 8 as the Assistant Registrar. This is a new position that is an update from the Librarian and Archivist position held by Candace Jordan for 22 years until her retirement in 2018. In her role, Flannery will manage the library and archives with a focus on digitization of the archive materials, as well as an added responsibility of assisting with the behind-the-scenes duties of caring for the collection and exhibitions needs. Flannery is from Las Cruces and recently finished her BFA at New Mexico State University in Museum Conservation where she also worked as an Assistant Collections Manager.

10. Membership

The new membership rates and levels are moving forward. We are working on transitioning our current members to the new program and have started to receive sign-ups for the revamped program. We are also now members of North American Reciprocal Museum Association and are working to get our new membership card printer working to start distributing the cards (which will have the NARM logo for use at participating museums).

11. Summer Camps

This first year of summer art camps are off to a great start. Attendance has been good and the kids and instructors seem to be having a fun time delving into the projects. There are a few openings still for the last week of the camps (grades 6-8) if you know of anyone who would like to register. Need-based scholarships are available. In July there will be space camps for grades 3-6 in the planetarium. For more information, visit online, see our Facebook page or check the Museum Magazine.

12. Lobby Spruce Up

Staff have been freshening up the lobby and in the coming weeks we'll be adding some paint and new signage which should help work towards creating a more informative and welcoming environment for our guests.

13. Gratton Workshop + Brown Bag Talk Review

Houston-based artist Natasha Bowdoin presented a Gratton Workshop on June 8-9 and a Brown Bag talk on June 7. Known for her cut paper and collage-based work, Bowdoin investigates the potential intersections of the visual and the literary, channeling the experience of reading into the activity of drawing, while reimagining our relationship to the natural world. Both were very well-received. If you missed her talk, it was recorded and is on our Facebook page under "videos". Amanda Nicholson is working toward scheduling another workshop sometime this fall.

14. July Brown Bag: Alien Forms

Aubrey Hobart will be presenting a Brown Bag Talk during the UFO Festival on Friday, July 5 at noon about Alien Forms, the exhibition of some of the more bizarre and rarely-seen works of art in RMAC's collection. Rather than focusing on extraterrestrial life forms, the exhibition and talk explore the term "alien" in relation to the unusual products of the human imagination. From a tall, spindly sculpture by Rebecca Davis to the organic swirls of Emil Bisttram, learn about the concepts and process behind the creation of these strange and wonderful forms.

15. New Shows in the Planetarium + Laser Shows

The Planetarium will be hosting Laser Shows during the UFO Festival again this year from July 5-7. Tickets will be on sale by June 21 online and can also be purchased on site. Prices are \$10 for adults ages 16+, \$5 for children and free for ages 3 and under. For details and a full listing, please visit our website, Facebook page or ask one of our Guest Services staff.

In July, the Planetarium is presenting two new planetarium shows. "Moon 2019" chronicles the Apollo 11 Moon Landing in honor of the mission's 50th anniversary. The second film, "We Are Stars," seeks to answer some of the biggest questions of all time. What are we made of? Where did it all come from? The family-friendly film explores the secrets of our cosmic chemistry, our explosive origins and connects life on Earth to the evolution of the Universe. It is narrated by actor/director Andy Serkis (known for the voice of Gollum in Lord of the Rings trilogy). Members have free admission to the general planetarium shows (laser shows are not included).

16. July Apollo Celebration Reminders

The Museum will be participating in a Global Rocket Launch on July 16 at 9 am outside the planetarium, before the start of space camp. July 16 marks the 50th anniversary of the launch of the Apollo 11 mission to the Moon. To close out the moon landing anniversary, we will be hosting a movie under the stars on July 20 with the film Space Camp, Moon gazing with the Astronomy Club and some hands-on activities. Both celebrations are free and open to the public. Parks and Recreation are helping to partner on the July 20 celebration.

Award Nomination

I have been nominated for a Dare to Be an Innovator award through the United Way's 2nd annual "Dare to be Her" awards ceremony being presented as a ticketed event on Tuesday, June 18 at Antigua. Cindy Torrez and I will be attending. Thanks goes out to the person who nominated me. It is very a nice honor.